

308-324-2341♦ Fax: 308-324-4590♦ www.cityoflex.com 406 East 7th Street ♦ P.O. Box 70 ♦ Lexington, Nebraska 68850-0070

May 26, 2015

Mr. Steve Charleston Nebraska Department of Economic Development P. O. Box 94666 Lincoln, NE 68509-4666

RE: 12-TD-004

Dear Mr. Charleston:

Please find enclosed a CDBG Contract Amendment Request for this Tourism grant. A revision in the contract end date is required due to the final construction items, such as the punch list, to be completed on the contract end date or shortly thereafter.

Certification that the Lexington City Council has approved the amendment is included -- minutes of their meeting of May 26, 2015.

Also enclosed with this letter are the Contract Amendment Request Form and a Revised Implementation Schedule.

Thank you for your consideration to this request.

Sincerely,

Joe Pepplitsch City Manager

Enc(s)





## CDBG CONTRACT AMENDMENT REQUEST FORM

This form must be completed and submitted to the Nebraska Department of Economic Development when making a contract amendment request. All attachments identified under the applicable amendment type must be submitted along with this form.

| CDBG Grant # 12-TD-004 CDBG Grantee City of Lexington   |
|---|
| DED Program Representative Steve Charleston   |
| Person Completing this form Name Deb Jensen   |
| Contact Number 308-217-0005   |
| Email deb@dawsonareadevelopment.com   |
| Complete the sections for each type of amendment requested and submit this form, along with the required attachments, to the Department.  |
| Extension of Contract End Date Original Contract End Date Saturday, May 30, 2015 Current Contract End Date including any previously approved extensions Proposed Contract End Date Friday, July 31, 2015  |
| Required Attachments  Attachment 1: A letter from the Chief Elected Official stating the following:  1. Certification that the local governing body has approved the extension;  2. Identification and reasons for the proposed amendment; including  a. Changes to the nature of the project requiring the amendment;  b. Steps being taken to avoid any future amendment requests for the same reasons.  3. If additional local matching funds are required as a result of this extension, certification that such funds are available.  Attachment 2: A revised implementation schedule showing when major milestones will be completed for each activity.                           |
| Decrease in proposed accomplishments Original Proposed Accomplishments Current Proposed Accomplishments   |
| Required Attachments  Attachment 1: A letter from the Chief Elected Official stating the following:  1. Certification that the local governing body has approved the decrease in proposed accomplishments;  2. Identification and reasons for the proposed amendment; including  a. Changes to the nature of the project requiring the amendment;  b. Steps being taken to avoid any future amendment requests for the same reasons.  3. If additional local matching funds are required as a result of this decrease, certification that such funds are available.  Attachment 2: A revised implementation schedule showing when major milestones will be completed for each activity. |
| Amendment to Housing Program Guidelines  Required Attachments  Attachment 1: Letter from the Chief Elected Official stating the following:  1. Certification that the local governing body has approved the amendment to the housing program guidelines;  2. Identification and reasons for the proposed amendment;  3. If additional local matching funds are required as a result of this amendment, certification that such funds  |

schedule showing when major milestones will be completed for each activity. Attachment 3: A complete copy of the proposed revised housing program guidelines.

are available.

Attachment 2: If the housing program guidelines amendment will affect major milestones, a revised implementation

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| Proposed Budget Aft  | ter Amendment           |                        |                         |  |
| Activity Name        | Activity Number         | CDBG Funds             | Other Funds             | Total Funds                                      |
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| Attachment 1: Latte  | r from the Chief Elec   | ted Official including | ••                      |  |
|                      | ation that the local go |                        |                         | nendment:  |
|                      | cation and reasons fo   |                        |                         |  |
| a.                   |                         |                        | iring the amendment     |  |
| ъ.<br>b.             |                         |                        | nendment requests for   |  |
|                      |                         |                        |                         | dment, certification that such                   |
|                      | re available.           | and are required as    |                         |  |
|                      |                         | new activity, certific | ation that the activity | meets the national objective                     |
|                      |                         |                        |                         | equired if reallocating more the                 |
|                      | the total original gran |                        | <b>.</b>                | 7  |
|                      |                         |                        | stones, a revised impl  | ementation schedule showing                      |
|                      | ajor milestones will b  |                        |                         | •  |
|                      |                         |                        |                         | orm is included in the CDBG                      |
|                      | stration Manual Chap    |                        |                         |  |
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|                      |                         |                        |                         |  |

Date amendment request received
Date amendment approved/denied

☐ Budget Amendment

## NEBRASKA CDBG GRANTEE IMPLEMENTATION SCHEDULE

## PROJECT ACTIVITIES AND MILESTONES

| Name of Grantee: _   | City of Lexington                  |                                    | CDBG#                              | 12-TD-004                          | The second secon | Prog                               | Program Representative             | e Steve Charleston                 | eston                              |
|--|------------------------------------|------------------------------------|------------------------------------|------------------------------------|--|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| Date of Project Completion (contracted):   |                                    | 5/30/2015                          | Extended Completion Date:          |                                    | 7/31/2015  |                                    | Page 1                             | of 2                               |                                    |
| Project Activity /<br>Milestones   | CDBG / LOCAL<br>AMOUNT<br>BUDGETED | 1 <sup>ST</sup> QTR.<br>J,A,S 2013 | 2 <sup>ND</sup> QTR.<br>O,N,D 2013 | 3 <sup>RD</sup> QTR.<br>J,F,M 2014 | 4 <sup>TH</sup> QTR.<br>A,M,J 2014   | 5 <sup>TH</sup> QTR.<br>J,A,S 2014 | 6 <sup>TH</sup> QTR.<br>O,N,D 2014 | 7 <sup>TH</sup> QTR.<br>J,F,M 2015 | 8 <sup>TH</sup> QTR.<br>A,M,J 2015 |
| Activity: CDBG   | \$ 52,000                          | \$ -0-                             | \$ 7,000                           | \$ 8,000                           | \$ 8,000   | \$ 8,000                           | \$ 8,000                           | \$ 8,000                           | \$ 5,000                           |
| 0490 Arch Barriers   | <del>o</del>                       | A<br>D                             | ê<br>-                             | ¢<br>-0                            | A  | <del>A</del>                       | A                                  | A                                  | æ,                                 |
| Outei  | ٠                                  | Ф -U-                              | - 1                                | ١,                                 | ۷  | ۱۶                                 | 4                                  | 4                                  |                                    |
| <ul><li>a) Remove barriers<br/>and make entry and<br/>bathrooms<br/>accessible</li></ul> |                                    |                                    | ×<br>×                             | ×<br>×                             | ×<br>×   | ×<br>×<br>×                        | ×<br>×                             | ×<br>×                             | *                                  |
| b)   |                                    |                                    |                                    |                                    |  |                                    |                                    |                                    |                                    |
| c)   |                                    |                                    |                                    |                                    |  |                                    |                                    |                                    |                                    |
| Activity: CDBG<br>0690 Land/Bldg   | \$ 158,000                         | \$ -0-                             | \$ 2,160                           | \$31,560                           | \$ 17,160  | \$ 17,160                          | \$ 17,160                          | \$ 10,653                          | \$ 19,794                          |
| a) Roof Other  | \$ 82,900                          | \$-0-                              | \$ 2,340<br>X X                    | \$ 34,190<br>X X X X               | \$ 18,590  | \$ 18,590                          | \$ 18,590                          | \$ 11,542                          | \$ 21,411                          |
| replacement  |                                    |                                    |                                    | × × × ×                            | x<br>x   | ×                                  | ×<br>×                             |                                    |                                    |
| b)Mech. systems  |                                    |                                    |                                    |                                    |  |                                    |                                    |                                    |                                    |
| c)Façade Imp.  |                                    |                                    |                                    |                                    |  |                                    |                                    | X X                                | X                                  |
| d)Sign replacement   |                                    |                                    |                                    |                                    |  |                                    |                                    | X<br>X                             | ×                                  |
| e)Fire sprinkler   |                                    |                                    |                                    |                                    |  |                                    |                                    |                                    | ×                                  |
|  |                                    |                                    |                                    |                                    |  |                                    |                                    |                                    |                                    |

## NEBRASKA CDBG GRANTEE IMPLEMENTATION SCHEDULE

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| Name of Grantee: _                       | City of Lexington                |                                    | CDBG#                              | 12-TD-004                           |                                      | Prog                               | Program Representative             | e Steve Charleston                 | eston                              |
|--|----------------------------------|------------------------------------|------------------------------------|-------------------------------------|--------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| Date of Project Completion (contracted): |                                  | 5/30/2015                          | Extended Con                       | Extended Completion Date:           | 7/31/2015                            |                                    | Page 2                             | of 2                               |                                    |
| Project Activity /<br>Vilestones         | CDBG/LOCAL<br>AMOUNT<br>BUDGETED | 1 <sup>ST</sup> QTR.<br>J,A,S 2013 | 2 <sup>ND</sup> QTR.<br>O,N,D 2013 | 3 <sup>RD</sup> QTR.<br>J,F, M 2014 | 4 <sup>TH</sup> QTR.<br>A, M, J 2014 | 5 <sup>TH</sup> QTR.<br>J,A,S 2014 | 6 <sup>ТН</sup> QTR.<br>О,N,D 2014 | 7 <sup>TH</sup> QTR.<br>J,F,M 2015 | 8 <sup>TH</sup> QTR.<br>A,M,J 2015 |
| Activity: CDBG                           |                                  | \$ 7,000                           | \$ 1,500                           | \$ 1,500                            | \$ 1,500                             | \$ 1,500                           | \$ 1,000                           | \$ 500                             | \$ 500                             |
| Other                                    | \$-0-                            | \$                                 | ₩.                                 | \$                                  | ₩                                    | ₩                                  | \$                                 | €9                                 | €9                                 |
| ı) Special<br>Conditions                 |                                  | ×××                                |                                    |                                     |                                      |                                    |                                    |                                    |                                    |
| )Public Meetings                         |                                  |                                    | ×                                  |                                     | ×                                    |                                    | ×                                  |                                    | ×                                  |
| )Reporting/File                          |                                  |                                    | X X X                              | X<br>X<br>X                         | X X X                                | X X X                              | X X X                              | X X X                              | X X X                              |
| 1)Close out/Audit                        |                                  |                                    |                                    |                                     |                                      |                                    |                                    |                                    | ×                                  |
| 3)                                       |                                  |                                    |                                    |                                     |                                      |                                    |                                    |                                    |                                    |
|  |                                  |                                    |                                    |                                     |                                      |                                    |                                    |                                    |                                    |
| Activity: CDBG                           | \$                               | €5                                 | \$                                 | <b>⇔</b>                            | <del>6/9</del>                       | €9                                 | €                                  | €9                                 | €9                                 |
| Other                                    | ₩                                | €9                                 | €                                  | \$                                  | €9                                   | <b>⇔</b>                           | €9                                 | <del>\$9</del>                     | €9                                 |
| . <u>.</u>                               |                                  |                                    |                                    |                                     |                                      |                                    |                                    |                                    |                                    |
| 9)                                       |                                  |                                    |                                    |                                     |                                      |                                    |                                    |                                    |                                    |
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