

CDBG CONTRACT AMENDMENT REQUEST FORM

This form must be completed and submitted to the Nebraska Department of Economic Development when making a contract amendment request. All attachments identified under the applicable amendment type must be submitted along with this form.

CDBG Grant # 09-DTR-104 CDBG Grantee City of Lexington

DED Program Representative Kevin Andersen

Person Completing this form Name Deb Jensen

Contact Number 308-217-0005

Email deb@dawsonareadevelopment.com

Complete the sections for each type of amendment requested and submit this form, along with the required attachments, to the Department.

Extension of Contract End Date

Original Contract End Date Saturday, August 11, 2012

Current Contract End Date including any previously approved extensions Saturday, August 11, 2012

Proposed Contract End Date Monday, December 31, 2012

Required Attachments

Attachment 1: A letter from the Chief Elected Official stating the following:

1. Certification that the local governing body has approved the extension;
2. Identification and reasons for the proposed amendment; including
 - a. Changes to the nature of the project requiring the amendment;
 - b. Steps being taken to avoid any future amendment requests for the same reasons.
3. If additional local matching funds are required as a result of this extension, certification that such funds are available.

Attachment 2: A revised implementation schedule showing when major milestones will be completed for each activity.

Decrease in proposed accomplishments

Original Proposed Accomplishments _____ Current Proposed Accomplishments _____

Required Attachments

Attachment 1: A letter from the Chief Elected Official stating the following:

1. Certification that the local governing body has approved the decrease in proposed accomplishments;
2. Identification and reasons for the proposed amendment; including
 - a. Changes to the nature of the project requiring the amendment;
 - b. Steps being taken to avoid any future amendment requests for the same reasons.
3. If additional local matching funds are required as a result of this decrease, certification that such funds are available.

Attachment 2: A revised implementation schedule showing when major milestones will be completed for each activity.

Amendment to Housing Program Guidelines

Required Attachments

Attachment 1: Letter from the Chief Elected Official stating the following:

1. Certification that the local governing body has approved the amendment to the housing program guidelines;
2. Identification and reasons for the proposed amendment;
3. If additional local matching funds are required as a result of this amendment, certification that such funds are available.

Attachment 2: If the housing program guidelines amendment will affect major milestones, a revised implementation schedule showing when major milestones will be completed for each activity.

Attachment 3: A complete copy of the proposed revised housing program guidelines.

Budget Amendment

Original Contract Budget Approved

Activity Name	Activity Number	CDBG Funds	Other Funds	Total Funds
Pub Facilities	70	\$32,833	\$10,833	\$43,666
Streets	230	\$125,000	\$40,000	\$165,000
Arch Barriers	490	\$35,833	\$11,833	\$47,666
Comm Rehab	590	\$138,334	\$49,334	\$187,668
Gen Admin	181	\$18,000	\$0	\$18,000
Total		\$350,000	\$112,000	\$462,000

Proposed Budget After Amendment

Activity Name	Activity Number	CDBG Funds	Other Funds	Total Funds
Pub Facilities	70	\$32,833	\$10,833	\$43,666
Streets	230	\$159,833	\$50,521	\$210,354
Arch Barriers	490	\$1,000	\$1,312	\$2,312
Comm Rehab	590	\$138,334	\$49,334	\$187,668
Gen Admin	181	\$18,000	\$0	\$18,000
Total		\$350,000	\$112,000	\$462,000

Attachment 1: Letter from the Chief Elected Official including:

1. Certification that the local governing body has approved the budget amendment;
2. Identification and reasons for the proposed budget amendment; including
 - a. Changes to the nature of the project requiring the amendment;
 - b. Steps being taken to avoid any future amendment requests for the same reasons.
3. If additional local matching funds are required as a result of this amendment, certification that such funds are available.
4. If the amendment includes a new activity, certification that the activity meets the national objective.

Attachment 2: Minutes from the public hearing held on the proposed amendment (required if reallocating more than 10% of the total original grant amount).

Attachment 3: If the budget amendment will affect major milestones, a revised implementation schedule showing when major milestones will be completed for each activity.

Attachment 4: Certification of re-evaluation of the environmental assessment (this form is included in the CDBG Administration Manual Chapter 6: Environmental Review).

DED Use Only	
Date amendment request received	
Date amendment approved/denied	

NEBRASKA CDBG GRANTEE IMPLEMENTATION SCHEDULE
PROJECT ACTIVITIES AND MILESTONES

Name of Grantee: City of Lexington CDBG # 09-DTR-104 Program Representative Kevin Andersen

Date of Project Completion (contracted): 8/11/2012 Extended Completion Date: 12/31/2012 Page 2 of 3

Project Activity / Milestones	CDBG / LOCAL AMOUNT BUDGETED	1 ST QTR. July-Sept 2010	2 ND QTR. Oct-Dec 2010	3 RD QTR. Jan-Mar 2011	4 TH QTR. Apr-June 2011	5 TH QTR. July-Sept 2011	6 TH QTR. Oct-Dec 2011	7 TH QTR. Jan-Mar 2012	8 TH QTR. Apr-June 2012
Activity: CDBG 030 Clearance/Demo	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
a) Demolition									
b) Clearance									
Activity: CDBG 070 Public Facilities	\$ 32,833	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other	\$ 10,833	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
a) Public Facility improvements									
Activity: CDBG 0230 Streets	\$ 159,833	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 62,500
Other	\$ 50,521	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 20,000
a) Street Improvements									X X

NEBRASKA REVISED CDBG GRANTEE IMPLEMENTATION SCHEDULE
PROJECT ACTIVITIES AND MILESTONES—TO BE COMPLETE BY DECEMBER 31, 2012

Name of Grantee: City of Lexington CDBG # 09-DTR-104 Program Representative Kevin Andersen

Date of Project Completion (contracted): 8/11/2012 Extended Completion Date: 12/31/2012 Page 4 of 4

Project Activity / Milestones	CDBG / LOCAL AMOUNT BUDGETED	9 th QTR. Jul-Sept.	10 th QTR. Oct-Dec						
Activity: CDBG 0181 General Admin	\$18,000	\$ 3,240	\$ 1,800	\$	\$	\$	\$	\$	\$
Other	\$	\$	\$	\$	\$	\$	\$	\$	\$
a) Drawdowns		X X X	X X X						
b) Close-Out			X X						
Activity: CDBG 0230 Streets	\$ 159,833	\$ 70,000	\$ 27,333	\$	\$	\$	\$	\$	\$
Other	\$ 50,521	\$ 25,000	\$ 5,521	\$	\$	\$	\$	\$	\$
a) Street Improvements		X X X	X X X						
Activity: CDBG 0490 Architectural Barriers	\$ 1,000	\$ 0	\$ 0	\$	\$	\$	\$	\$	\$
Other	\$ 1,312	\$ 0	\$ 0	\$	\$	\$	\$	\$	\$
a) Removal of Architectural Barriers									
Activity: CDBG 070 Public Facilities	\$ 32,833	\$ 25,000	\$ 7,833	\$	\$	\$	\$	\$	\$
Other	\$ 10,833	\$ 8,233	\$ 2,600	\$	\$	\$	\$	\$	\$
a) Public Facility Improvements		X X X	X X						