

Development Action Plan 2010—City of Lexington, Nebraska

Introduction:

The City of Lexington places high importance on setting and achieving goals for community and economic development issues. Such planning is intended to be done in collaboration with area local governments, development groups, and citizens. An annual Development Action Plan and ongoing planning process is employed to increase community participation, strengthen communication between entities, educate local stakeholders, and enhance area partnerships.

When building an action plan, it is essential that it conform to the adopted general development plan of the community. This action plan is designed to follow the guidelines of the Lexington Comprehensive Development Plan; which identifies development goals and action strategies that were developed via input received at public meetings involving the Planning Commission, Plan Steering Committee, local development groups, local government subdivisions, City Council, City Staff, and local residents. The Comprehensive Development Plan is intended to be reviewed and amended in five year increments.

This action plan incorporates various action strategies identified in ongoing planning efforts (i.e. comprehensive planning, housing studies, business targeting sessions, infrastructure needs assessments, etc.) in a workable one-year “to do list.” This plan identifies general action strategies to be accomplished in 2010 based on the recommendations of the City Council, local government partners, local development groups, and DAD. Amendments of these strategies over the course of the year are reasonably anticipated due to unforeseeable circumstances; however, employing an organized effort toward specific goals is intended to lead to orderly community development activities.

Acronyms commonly used in this plan are:

ABLE	Advocating for Business Labor Education
CED	Lexington Council for Economic Development
NDED	Nebraska Department of Economic Development
CRA	Lexington Community Redevelopment Authority
GLC	Greater Lexington Corporation
NDEQ	Nebraska Department of Environmental Quality
DAD	Dawson Area Development
PIC	Park Improvement Committee
M&A	Miller & Associates
RDA	Redevelopment Area
LCF	Lexington Community Foundation
NPPD	Nebraska Public Power District
LHA	Lexington Housing Authority

1. Support the creation of marketable and affordable housing lots in the community for construction of new housing units across various price ranges.

- South/Southwest Housing Development—a 2008 area housing study indicates that Lexington is in need of new and rehabilitated housing opportunities across the majority of all population and income classifications. The study: identifies a 3.3% housing vacancy rate, as compared to a healthy 5-6% rate; proposes the development goal of 243 new housing units by 2013, 64% owner occupied and 36% rental; proposes the goal to rehabilitate 201 housing units by 2013; proposes the demolition and removal of 27 units by 2013; and indicates that the existing housing market will not reasonably support the expansion or relocation of workers and families to the area.

In 2007, RDA #5 was established in south Lexington, the plan for the area included subdivision/infrastructure development for new housing, as well as infill housing through demolition and removal activities in existing neighborhoods. The City has identified a minimum of 50 units of existing housing that is in a substandard/dilapidated state and in need of condemnation and/or demolition; however 85% of these units are currently occupied pending inspection and corrective action. The addition of new housing units is necessary prior to, or in concert with, the removal or rehabilitation of substandard/dilapidated units; as there is a strong demand for housing, a decrease in overall available units is viewed as counter productive.

The CED, through a redevelopment contract with the CRA/City, has developed a new mixed income subdivision with a conceptual 70 lot layout to help address the housing needs in the community and to assist the local businesses in their growth and expansion. Phase I of the project developed 22 build ready lots in 2008, the CED Addition; of which, 12 residential units are either complete or in various levels of construction. The City will continue to support the goals of the RDA #5 plan, including the continued assistance on the CED housing project.

In 2010, the City will initiate a housing program, New Neighborhoods II (NNII) Initiative, with NDED. The program is intended to foster the development of sustainable and affordable workforce housing, and to serve as an established development model for other communities. The first phase of NNII includes the construction of 8 speculative single family units within the CED Addition.

Phase 1 housing will be complete by the summer of 2011; planning for the next phase is needed, and other ongoing issues in RDA #5

Action	Responsible Party	Timeframe	Cost
Phase I NNII housing construction	Private Developers and Builders, ABLE, City	Jan-Dec	\$940,000
CED Second Addition planning	City, CED, CRA, DAD	Mar-Aug	\$2,000
Phase II NNII project planning	City, CED, DAD, Private Developers	Aug-Dec	\$5,000

Removal of substandard/dilapidated units in RDA #5	City, CRA	Jan-Dec	\$40,000
Promote infill housing development	City, CRA, CED	Ongoing	Variable

- Northwest Housing Development—as stated above, the total estimated housing demand, or housing potential in Lexington by the year 2013 is 243 units. This includes the combination of new households, replacement housing, and a pent up demand for alternative housing for existing residents. The 243 new unit demand is divided into 155 owner occupied units and 88 rental housing units. The south/southwest housing plan provides the opportunity for approximately 120 units over a 5-10 year period. Significant demand will continue for additional housing units, therefore, planning for development in other areas of the community is needed.

Currently, the City and GLC control approximately 100 acres of land suitable for housing in the northwest portion of the community. The Northwest Third Addition, platted in late 2009, and the remaining lots in Paulsen’s First Addition, represent the next phase of housing development plans in the area. As previously mentioned, the City will initiate the NNII housing program in 2010. For the northwest area, the first phase of NNII includes the construction of 29 units, as follows: 10 speculative single family units; 6 two-bedroom and 3 one-bedroom market rate rental units; and 10 units (7 owner occupied, 3 rental) to house individuals 55+ years of age with mixed income levels. NNII will require the development of infrastructure within Northwest Third Addition to accommodate the proposed development, as well as utilize the existing developed lots within Paulsen’s First Addition.

Also in the northwest area, the LHA is currently constructing a 21-unit (townhome) tax credit project, Legend Oaks, located within RDA #2; which will provide housing to individuals 55+ years of age in low to moderate income ranges. Additional land contiguous to the Legend Oaks development is available and zoned to accommodate an additional 20 units of similar housing. Additional support from the City and CRA will be needed if and when an additional project phase is contemplated by LHA.

The infrastructure is in place for the phase 1 project, construction on housing has started. I anticipate the 55+ project beginning in March 2011. Green space development in cooperation with the schools needs to be initiated on the Sandoz property.

Action	Responsible Party	Timeframe	Cost
Phase I NNII housing construction	Private Developers and Builders, GLC, City	Jan-Dec	\$3,750,000
Design, bid, and build infrastructure for NNII project	M&A, City, NPPD	Jan –July	\$440,000
Phase II NNII project planning	City, DAD, GLC, Private Developers	Aug-Dec	\$5,000
LHA housing project support	City, CRA	Jan-Dec	Variable

- Housing Rehabilitation—since 2002, the City has administered several owner occupied housing rehabilitation programs. These efforts have improved 40 single family homes over that period. Continued support for rehabilitation programs in both the owner and

renter occupied categories is needed; as these efforts improve existing housing stock and make strides toward improved energy efficiency in the community.

There was limited activity on this front, do we need to keep as a priority?

Action	Responsible Party	Timeframe	Cost
Support current and future rehabilitation programs	City, DAD, local groups	Ongoing	Variable

- Flood Plain Remapping**—the current 100 year flood plain areas in Lexington (est. 1984) are classified as AO zones; which do not have associated base flood elevations (BFE) determined. Without BFE, the administration of zoning and development within flood plain areas is difficult and can have the effect of devaluing existing homes within the flood plain boundaries.

A remapping project is currently underway by FEMA; a preliminary “new” floodplain map has been presented for community comment. The new map contains AO zones in various portions of the community; however, the modeling process used to study the Spring Creek watershed did establish BFE across the community. It would be prudent for the City to request that the AO zone designations be changed to AH zones with associated BFE. This will allow for simplified administration of development activities, and give homeowners several more options related to flood insurance coverage.

The City will continue to review and comment on the preliminary map and take the required actions to protect the interest of current and future property owners in the community.

The new maps will become effective May 3, 2011. There is public education process that needs to be initiated; some will be helped, others will need help. We will need to update our floodplain zoning ordinance by May 3, 2011.

Action	Responsible Party	Timeframe	Cost
Participate in the remapping process	City, M&A	Jan-Dec	\$1,000-\$10,000

2. Promote redevelopment activities in all areas of the community, including land acquisition and removal of dilapidated structures.

- Commercial Development and Aesthetic Improvements—HWY 283 Corridor**—RDA #1 includes the entryway and highway corridor that carries the largest volume of vehicles which enter and exit Lexington on a daily basis. This point of entry and route of travel is envisioned as an opportunity to give individuals a positive first impression as they enter Lexington and a pleasant reminder of the community as they depart. This area also provides an opportunity for retail and small business development.

The 2010 Action Plan is not intended to provide a definitive plan regarding future beautification or business development activities; however, it will provide steps to assist in the removal of obstacles that have prevented such activities in the past.

A little bit of everything has happened in this area; we need to discuss more specific plans moving forward, rather than general terms.

Action	Responsible Party	Timeframe	Cost
Evaluate the acquisition of property in RDA #1 along the Hwy 283 corridor	CRA, City Manager	Jan-Dec	\$5,000
Negotiate for land acquisition, or negotiate other agreements as needed	City Attorney, CRA, City Council, City Manager	Jan-Dec	\$5,000
Market CRA property for development	CRA, City, DAD	Ongoing	Undetermined
Plan area aesthetic improvements	CRA, City	Ongoing	\$2,000
Design and bid infrastructure in Kirkpatrick's 3 rd Addition—Phase I	CRA, City, M&A	Oct-Dec	\$20,000

- Adams Street Corridor Improvements—RDA #2 includes the Adams Street corridor (Highway 21) from Highway 30 to 20th Street. The generalized future land use plan indicates commercial use along the east side of Adams Street from Highway 30 to 17th Street. Currently, there is a mixture of commercial and residential uses in this area. Steps should be taken to ensure that future redevelopment of property along this corridor is consistent with long range community planning efforts, as contained in the redevelopment plan for the area.

This area provides opportunity for the replacement of residential uses with small business development. The 2010 Action Plan is not intended to provide a definitive plan regarding future business development activities; rather, it will provide steps to assist in the removal of obstacles that have prevented such activities in the past.

The CRA did discuss purchasing the former Bill's Volume site, but did not take any action; generally, there was little action in this area awaiting the accumulation of TIF proceeds in this district. TIF revenues should start to grow rapidly in this area and allow for some aggressive actions.

Action	Responsible Party	Timeframe	Cost
Evaluate the acquisition of property in RDA #2 along the Adams Street corridor	CRA, City Manager	Jan-Dec	\$5,000
Negotiate for land acquisition, or negotiate other agreements as needed	City Attorney, CRA, City Council, City Manager	Jan-Dec	\$5,000
Market CRA property for development	CRA, City, DAD	Ongoing	Undetermined
Plan area infrastructure and aesthetic improvements	CRA, City, M&A	Ongoing	\$2,000

- UPRR Corridor Redevelopment—over the years, many commercial/industrial uses were conducted on the UPRR corridor through the community. Many of these uses have since ceased, leaving substandard/dilapidated structures and nuisance conditions. The City has established a relationship with UPRR to collaborate on the removal of the structures and debris from the properties; as well as the potential development of green space and pedestrian trails abutting the Hwy 30 corridor. A substantial amount of demolition activities were performed on dilapidated structures over the past several years; however

minor clean up work remains to be completed. The commitment to complete demolition activities and reach green space use agreements with UPRR should continue in 2010.

Little was done in this area, DeBruce has not followed through with the removal of foundations on the former CBI site. More can be done here, but fell out of priority position due to other projects that are in the works.

Action	Responsible Party	Timeframe	Cost
Perform clean-up demolition activities	City, lease holder, contractor	Jan-Aug	\$5,000
Reach agreement with UPRR on green space use, and plan improvements	City, UPRR, M&A	Aug-Dec	Currently unknown

3. Improve the public transportation network in the community.

- 13th Street Reconstruction—design is complete to reconstruct and widen the portion of W. 13th Street from Park Street to Airport Road; using federal aid. The project includes a water main upgrade on 13th Street from Park Street to Erie Street; eliminating undersized line and providing a 12” feeder through the north portion of the community. The project will upgrade the sanitary sewer capacity on 13th Street from Hampton Street to Erie Street, which will eliminate the operation and maintenance of the lift station on the southwest corner of the 13th and Erie Street intersection; as well as provide for the future inclusion of waste water flow from residential areas north of the 13th and Erie Street intersection. The project will widen 13th Street from Freedom Drive to Airport Road, improving drainage, access to the Optimist Rec Complex, access to the Tri-County Fitness Center, and provide a pedestrian trail along 13th Street from Park Street to Airport Road.

This project will start construction in 2011; Olsson Associates will be the construction engineer. I am not sure we need to keep this as a priority in the plan.

Action	Responsible Party	Timeframe	Cost
Complete plans and specifications for bid	M&A, City	Jan-May	\$5,000
Award project contract	M&A, City	May-Jun	\$1,000
Construct Project	M&A, City, contractor	Jun-Dec	\$1,800,000

- Rural Viaduct—East Lexington—a viaduct location study in the vicinity of Road 435 and the at-grade crossing of UPRR was completed in 2008; a collaborative effort between the City and Dawson County. Following acceptance of the study recommendations by both City and County, the Dawson County Railroad Transportation Safety District (RTSD) was formed to assist the improvement project into the future. A program agreement is pending with NDOR; following receipt and approval, the City should follow project development guidelines to begin the preliminary project design and environmental review.

We should be able to move into the design process in early 2011 for this project. I believe the goals are the same.

Action	Responsible Party	Timeframe	Cost
Obtain project agreement with NDOR and UPRR	County, City, RTSD	Jan-Apr	\$2,000
Select project consultant	County, City, RTSD	May-July	\$2,000
Initiate design of rural viaduct project	County, City, RTSD	Aug-Dec	Undetermined

- Jackson Street Reconstruction—this is a proposed project to reconstruct and widen a portion of N. Jackson Street from 8th Street to 13th Street; using federal aid. A program agreement is pending with NDOR; following receipt and approval, the City should follow project development guidelines to begin the preliminary project design and environmental review.

Design on this project will start early in 2011; and be ready to bid and build in 2012. Public involvement will be a premium.

Action	Responsible Party	Timeframe	Cost
Approve project agreement with NDOR	City	Mar-Apr	\$2,000
Select project consultant	City	May-July	\$2,000
Initiate design of project	City, Consultant	Aug-Dec	Undetermined

- Reclassify Street System—the functional street system classification in Lexington is approved by NDOR in cooperation with the Federal Highway Administration. The City receives an annual federal allocation, administered by NDOR, to be used for the construction or rehabilitation of streets under certain functional classifications. To adequately plan for local street development and maintenance programs, continual review of current street classifications is necessary.

In 2010, the City should evaluate the current street classifications and request reasonable modifications based upon traffic patterns and generalized future land use plans. The City should identify roadway improvements that can benefit local traffic flow and maximize federal funding into the future. The goal is to provide a sound transportation network for the community which will aid in ongoing residential, commercial, and industrial development activities.

We have evaluated the classification map; we need to bring this to Council for discussion. There are several options that may impact our goals of using federal funds in the future.

Action	Responsible Party	Timeframe	Cost
Evaluate classification map	City, M&A	Jan-June	\$2,000
Request reclassification, as deemed appropriate	City Council	July-Dec	\$1,000

4. Improve inter-local cooperative programs in the community and county.

- Cooperation—it is important for groups within Dawson County to cooperate on planning, financing, and implementing projects and programs; not only for efficiency, but effectiveness and responsiveness. The following is a list of local entities that have a collaborative relationship with the City:
 - Dawson Area Development (DAD)—is a regional economic development support entity created and sustained through cooperation of local governments. City representation on the Board of Directors is important to make sure the direction and cooperative attitude of the group continues in a positive direction.
 - Lexington Housing Authority (LHA)—the LHA currently owns and manages in excess of 200 units of local housing for the benefit of elderly, physically impaired, and low to moderate income individuals. LHA is planning additional housing projects to meet the needs of individuals in various age and income classifications.
 - Lexington Council for Economic Development (CED)—the CED is a non-profit group organized to help support local economic development activities. The CED has been active in new and infill housing development, promotional ventures, and the development of the Lexington Business Center.
 - Greater Lexington Corporation (GLC)—the GLC is a corporation that was established in the 1950's to support local economic development activities. The GLC has been active in supporting new housing development as well as industrial land development.
 - Dawson County, Lexington Public Schools, Tri-County Hospital, Lexington Rural Fire District—are local government subdivisions that have overlapping service areas with the City. The groups work together to foster cooperative ventures to maximize the use of available public resources. Project/program examples include: roads, storm water drainage, emergency management, law enforcement, communications, parks, sports fields, building facilities, purchasing, vehicles, equipment, and telecommunications.
 - Lexington Community Foundation (LCF)—a charitable foundation, LCF supports the development of many community projects and programs through their fundraising and investing activities, which improve the local quality of life.
 - Chamber of Commerce—has the mission to create and maintain a favorable business climate in the area by representing the collective interest of business members. The Chamber is active in promoting and supporting area businesses.

I believe this is a standard item, we have done our part in supporting group activities; however, we can do a better job of scheduling joint meeting.

Action	Responsible Party	Timeframe	Cost
Participate in DAD direction, operation and planning	City representatives	Ongoing	\$30,000 annually
Support CED activities	City, CRA	Ongoing	Variable
Support GLC activities	City, CRA	Ongoing	Variable
Support Housing Authority activities	City, CRA, GLC	Ongoing	Variable
Organize joint meetings	City, School District	Ongoing	Variable
Develop coop projects/programs	All area partners	Ongoing	Variable

5. Improve community education on programs and projects.

- Website/Newsletter—the City maintains a general website, as well as publishes an email newsletter called “City Happenings.” The website and newsletter are seen as semi-successful; however, technology advancements and an increase in ways consumers choose to receive information (i.e. text messaging, social media, etc.) allow enhanced opportunity for local governments to communicate with citizens, customers, and visitors.

In 2010, steps will be taken to redevelop the website in terms of aesthetics, navigation, content, and interaction. The goal of the City is to use electronic media to improve information sharing, public relations, public participation/input, and interaction with all individuals, businesses, and public entities.

The website is up and running, our next step is to improve communication to the people.

Action	Responsible Party	Timeframe	Cost
Evaluate and improve electronic media resources	City	Mar-Sep	\$30,000-\$40,000
Increase electronic media coverage	City	Ongoing	N/A

- Planning Sessions—steps have been taken to increase the planning efforts of the City Council for projects and programs. The Council has initiated regular planning sessions to work with Staff and local partners on projects and policy; it is hoped that the sessions will strengthen collaborative efforts in the area.

Action	Responsible Party	Timeframe	Cost
Continue planning sessions	City Council, Staff, all area partners	Ongoing	N/A

6. Expand the educational presence in the community to support increased employer assistance programs and individual opportunity.

- Education/Training Center—the ability to provide a capable and educated workforce is seen as a pressing issue across the state, if not the nation. Learning centers are becoming an accepted and indispensable part of worker training programs and a source for educational systems to reach new groups of non-traditional or disengaged students. Two main factors have led to the increase in learning centers: the growing need for continual skills upgrading and retraining, and the technological advances that have made it possible to teach more and more subjects away from main campuses.

In 2008, the City acquired control of the former Wal-Mart retail facility (65,000 SF). In early 2009, a feasibility study was completed to determine various opportunities to renovate the facility to benefit area businesses and individuals. Regional discussion and evaluation concluded that a combination of skills based and small business training in one center could improve employee and business development efforts in Dawson County, as well as stimulate the local entrepreneurial spirit. The facility was named the Dawson County Opportunity Center, and renovation projects are underway as follows:

- Phase I—(20,000 SF) is nearing completion, which will house the Lexington Public School’s Early Learning Academy and Parent/Student Resource Center.
- Phase II—design is near completion; 28,000 SF of joint use education/training space to accommodate program needs of the several local entities, including: Workforce Development, ABLE, Central Community College, DAD, LPS, City, and the Chamber. Grant funding has been secured for portions of the phase; however, additional public/private funding is need to complete the project.
- Phase III—authorization to begin design is pending; approximately 12,200 SF of space to accommodate a Nebraska Health and Human Services (HHS) call center with 50 employees. Negotiations for lease arrangements will be completed by April 2010 and the service center is planned to be in operation by November 2011.
- Phase IV—approximately 3,000 to 4,000 SF of space will remain in the building following the first three phases; this space will be reserved for future expansion opportunity depending on programming needs (i.e. business incubator).

Facilities have been updated, and programs are just starting to be developed. Much work is needed to realize benefit from the project. Phase 3 will be ready to bid in Feb 2011.

Action	Responsible Party	Timeframe	Cost
Design, bid, and build Phase II renovation project	City, DAD	Jan-Dec	\$1,200,000
Secure project funding assistance	City, DAD, ABLE, CCC, partners, area business	Jan-Dec	Variable
Develop Phase III project	City, DAD,	Aug-Dec	\$25,000

7. Support economic development efforts in the community.

- Project Opportunities—over the course of a year, there are numerous prospective projects that look at site or building locations. These include new or expanding business, as well as businesses that need retention assistance. The City is committed to provide technical assistance or funding assistance as projects arise. Projects that are viable and in the best interest of the area will be supported to a level that resources allow.

We continue to do what we can to support projects; this is a general thought and maybe should stay that way.

Action	Responsible Party	Timeframe	Cost
Support area projects	City, DAD, CRA, development groups	Ongoing	Undetermined

- Speculative Building (s)—Redevelopment Area #1—or other areas.

The benefit of industrial spec building availability has been a topic of discussion for the past several years. The goal of developing a spec building in Lexington is to attract new business that ties into the agribusiness economy or taps into complementary and new industries. As is typical of most business decisions today, site and building searches happen quickly. Generally, building availability becomes a key factor in location or expansion decisions; to remain competitive, a community must have suitable, available space.

Buildings are typically pre-manufactured metal buildings, tilt-up concrete, or a combination of the two. Factors to consider when sizing and configuring speculative buildings targeted are: (1) typical buildings are 20,000—50,000 SF; (2) sidewalls are a minimum of 18 feet high, preferably 24 feet; (3) support column spacing is important, a clear span is ideal; (4) the building should be designed for structure integrity so that at least one sidewall can be removed to accommodate future expansion; (5) the building should be situated on the site so as to allow for future expansion; (6) office space is typically 10% of the overall square footage; (7) one incoming and one outgoing dock are recommended for the first 20,000 SF, additional dock space should be considered; and (8) at least one drive-in door is recommended.

The City is currently providing funding assistance to a private developer for the construction of a 20,000 SF metal spec building in the Greater Lexington Addition; scheduled for completion in the spring of 2010. The short term goal is to assist the developer in marketing the space. The long term goal will be to continue to promote additional speculative building construction in the community.

We are currently working on locating a company in the spec building that was built. If this is successful, we need to think about supporting a new spec building project.

Action	Responsible Party	Timeframe	Cost
Assist marketing of current building	City, DAD, Private Developer	Apr-Ongoing	Undetermined
Encourage future projects	City, DAD	Jan-Dec	Undetermined

8. Encourage the development of leadership in the Lexington area.

- Leadership Development—the continued growth of leadership in the community is a concern moving into the future. With a diverse cultural make-up, Lexington has an exceptional opportunity to foster a broad based leadership program for future generations. Effort to identify opportunities should be undertaken over the planning period.

Not much work has done on this issue.

Action	Responsible Party	Timeframe	Cost
Identify opportunities to employ leadership programs in the area	City, local partners	Jan-Dec	N/A

9. Encourage the retention, expansion, and development of community support services.

- Support Services—there are many area organizations that provide various services to individuals and families in need; i.e. homeless shelter, immigration assistance, translation services, food bank, youth activities, etc. With the many organizations, the question of efficiency, effectiveness, duplication, sustainability, and non-provision is raised. A complete inventory and evaluation of the area support services is needed to identify potential areas of cooperation, resource allocation, and expansion.

Although the majority of these services are not directly administered by the City, the social aspect of the programs directly relates to the overall well-being of the community. Generally, program funding impacts the long term sustainability of any such program. Public funding/administration assistance may be required to ensure the provision of services that are deemed necessary by community consensus. Through this planning period, the City should facilitate the collaborative study of existing programs and encourage the development of necessary services that are currently non-existent.

Not much work has been done on this issue.

Action	Responsible Party	Timeframe	Cost
Identify all community support services	City, local partners	Jan-May	N/A
Evaluate individual program services	City, local partners	May-Sep	N/A
Determine a future direction for area support services	City, local partners	Sep-Dec	N/A

10. Upgrade dated public facilities in the community.

- Greenwood Cemetery Expansion—available spaces in the cemetery have been declining to the point of limited vacancy of scattered single lots, as demand for spaces continues to increase. The City purchased land contiguous to the cemetery for expansion purposes. It is a priority to begin phased development of an expansion project in 2010.

Phase 1 is near complete, we do need to discuss grass materials, maintenance, etc.

Action	Responsible Party	Timeframe	Cost
Complete project design	City, M&A	Jan-Mar	\$2,000
Construct project—Phase I	City	May-Sep	\$25,000-\$30,000
Plan future project phases	City, M&A	Sep-Dec	variable

- Park Rehabilitation—the landscape, equipment, shelters/restrooms, sidewalks, lighting, water systems, and other facilities in the City parks continue to show the effects of age and deferred maintenance. It is important for the City to upgrade and maintain these facilities for the benefit of the citizens.

The PIC has developed a capital improvement plan for park renovation. The City allocated a modest level of funding for FY 2010, and the LCF has taken the position to help renovation efforts by raising funds through its community activities; it is anticipated there will be sufficient funds available to implement a reasonable annual renovation work plan.

Not sure much has been done here, we need to get back to work on it.

Action	Responsible Party	Timeframe	Cost
Prioritize FY 2010 work plan	PIC, City	Jan-Mar	N/A
Plan FY 2010 projects	PIC, City	Mar-Apr	N/A
Bid and construct projects	City	Apr-Oct	Undetermined
Develop FY 2011 work plan	PIC, City	Sep-Dec	N/A

- Park Development/Expansion—as the community continues to develop onto new lands, it is important that the City plan for the development of new neighborhood parks, recreational fields, green spaces, and pedestrian trails. The City will work with the PIC and local groups such as the Optimist Club, School District, and the LCF on the planning and implementation of future projects.

The following projects are contemplated in the short term: a joint City/School park—playground in the Sandoz School area to accommodate area needs and meet the goals of NNII; the addition of two baseball/softball fields on the south portion of the Optimist Recreation Complex to replace soccer fields that have been relocated to the north; expansion of Kirkpatrick Memorial Park onto 8 acres of donated property south of the

tennis courts; development of a neighborhood park in the CED Addition area to meet the goals of NNII.

Certainly need to get to work on these items.

Action	Responsible Party	Timeframe	Cost
Project planning and design	PIC, City, Optimists, LCF, School District	Jan-Dec	\$10,000
Secure funding and cooperative agreements for priority projects	City, Optimists, LCF, School District	Jan-Jun	N/A
Bid and construct priority projects	City, Optimists, School District	Jun-Dec	Undetermined

- Electric System Improvements—as the community continues to develop, the demand for residential, commercial, and industrial electric capacity increases. In 2007, a system distribution study was completed by NPPD. Following review of the study in early 2008, the City Council adopted a 10 year capital improvement plan.

In 2008, the first phase of the capital improvement plan was implemented with success. Additional phases of the capital plan will be implemented as resources allow; accompanied by continued system evaluation by NPPD and City Staff.

Work progresses, we will be done in the next few years; and then start on a new plan that will be much less involved.

Action	Responsible Party	Timeframe	Cost
Complete system improvements	City, NPPD	Jan-Dec	\$1,050,000
System study and evaluation	NPPD	ongoing	Variable

- Wastewater Treatment Plant—as the community continues to grow and final effluent discharge standards become more stringent, the pressure to complete facility improvements to meet discharge standards increases. Recent concerns by NDEQ and EPA on final effluent discharges and industrial influent waste flows will require the City to accelerate plans to upgrade the facility in 2010 and subsequent years.

We have several things to discuss on this topic; we may have a great opportunity in front of us.

Action	Responsible Party	Timeframe	Cost
Complete Improvement Design	City, M&A	Jan-May	\$25,000
Secure project funding	City	Mar-Jun	Undetermined
Bid and let improvement project	City, M&A	Jun-Jul	\$5,000
Construct improvement project	City, M&A , Contractor	Aug-Dec	\$1,200,000