

# HOME/NAHTF GRANTEE INFORMATION SHEET

This information is provided to the Department of Economic Development to be used in updating mailing lists necessary for distributing HOME Information.

HOME  NAHTF Grant Number: 09-TFRHHP-3060 Federal Tax ID number: 47-6006255  
 Grantee Awarded: City of Lexington DUNS No: 156284986  
 Grantee Fiscal Year-End: 09 / 30 (Month/Day)  
 Mailing Address: P. O. Box 70  
Lexington, NE 68850  
 Chief Elected Official  Executive Director's Name: John Fagot  
 Title: President, City Council Email: frae@cozadtel.net

### Grantee Contact

List below the person from the grantee that will serve as the day-to-day contact for the award.

Contact Person/Title: Joe Peppitsch  
 Address (if different than above): \_\_\_\_\_  
 Phone Number: 308-324-2341 Fax Number: 308-324-4590  
 Email Address: jpepp@cityoflex.com  
 Check here if this person will be the Administrator

### Fair Housing Representative

Same as Local Contact  
 Name: Diane Adams Email: lexha@cozadtel.net Phone: 308-324-4633

### Administrator

If the Administrator is not the Grantee Contact, provide the following information. If the funded organization has hired or intends to hire a for-profit or not-for-profit firm to administer the awarded project, provide the following information:

**Dawson Area Development**

Firm:	
<b>Deb Jensen</b>	
Name of Grant Administrator	
<b>P. O. Box 106</b>	
Address	
<b>Cozad</b>	<b>NE 69130</b>
City	State Postal Code
<b>308-784-3902</b>	<b>308-784-3941</b>
Phone Number	Fax Number
<b>djdad@cozadtel.net</b>	
Email	

### Other person(s) to receive copies of all correspondence.

Firm:
Primary Contact
Address
City State Postal Code
Phone Number Fax Number
Email

ADDITIONAL CONTACTS: If you want other persons to receive correspondence, please attach listing of names, titles, mailing addresses, and email address.

## AUTHORIZATION TO REQUEST GRANT FUNDS

CDBG  CDBG-R  HOME  NAHTF  NSP

This is to Certify that \_\_\_\_\_ **Joe Peplitsch** \_\_\_\_\_ and  
(TYPED NAME [Mayor/Board Chairperson])

**Pamela Berke** \_\_\_\_\_ are authorized to  
(TYPED NAME [Clerk/Executive Director])

request Grant Funds for Grant Number(s)\*\* **09-TFRHHP-3060** ;

and that the signatures appearing below are the true signatures of  
the aforementioned individuals.

### SIGNATURES OF AUTHORIZED OFFICIALS

\_\_\_\_\_  
Signature

**Joe Peplitsch**  
Typed Name

**City Manager/Clerk**  
Title

**jpepp@cityoflex.com**  
Email

**October 12, 2010**  
Date

\_\_\_\_\_  
Signature

**Pamela Berke**  
Typed Name

**Deputy Clerk**  
Title

**pberke@cityoflex.com**  
Email

**October 12, 2010**  
Date

\*\* 09-DTR-104

## Grantee Implementation Schedule

**Target:** Six (6) Homebuyers in northwest Lexington whose income is at or below 100% AMI will be assisted through the Lexington New Neighborhood Initiative-Phase I by October 30, 2012

- \* All programs fill in SECTION 1.
- \* For Rehabilitation, fill in SECTION 2.
- \* For Homebuyer Programs, fill in the SECTION 3.
- \* For New Construction, fill in the SECTION 4.

Activity	Responsible Entity	Due Date	Completed Date
<b>SECTION 1</b>			
Invitation to Contract Negotiations	NDED	9/30/2010	9/30/2010
Submit Contract Negotiation Items	Grantee/Administrator	10/15/2010	10/15/2010
Notice of Award	NDED	11/1/2010	
Receive and Execute Contract	Grantee/Administrator	11/1/2010	
Submit Special Conditions for ROF	Grantee/Administrator	10/15/2010	
Release of Funds (ROF) Issued	NDED	11/10/2010	
Program Marketing	Grantee/Administrator	12/1/2010	
Six Applicants Submit Applications	Applicants	12/31/2011	
Applications Processed	Grantee/Administrator	12/31/2011	
Applications Notified of Eligibility	Grantee/Administrator	12/31/2011	
Inspections Completed on Units	Grantee/Administrator	12/31/2011	
Applications Approved For Assistance	Board/Council	12/31/2011	

		Oct-Dec 2010		Jan-March 2011		Apr-June 2011		July-Sept 2011	
<b>SECTION 2 Not Applicable</b>		due	completed	due	completed	due	completed	due	completed
Bids Solicited for Rehab	Applicants/Grantee								
Bids Received & Approved	Applicants/Grantee								
Rehab Begins on Homes	Contractors								
Progress Inspection Completed	Grantee/Administrator								
Rehab Completed on Homes/units	Contractors								
Final Inspections Completed	Grantee/Administrator								
<b>SECTION 3</b>		due	completed	due	completed	due	completed	due	completed
Applicants Receive 1st Mortgage	Applicants/Lenders	0		0		1		1	
Applicants Attend Homebuyer Education	Applicants	0		0		1		1	
Closing Documents Prepared	Grantee/Administrator	0		0		1		1	
(insert #) Applicants Purchase Homes	Applicants	0		0		1		1	
<b>SECTION 4</b>									
Plans and Specs Submitted	Grantee/Applicants	0		1		0		0	
Building Permits Issued	Local Government	0		1		0		0	
Construction Begins	Contractors	0		0		1		0	
Progress Inspection Completed	Grantee/Administrator	0		0		1		0	
Construction Completed	Contractors	0		0		0		1	
Final Inspection Completed	Grantee/Administrator	0		0		0		1	
Certificate of Occupancy Issued	Local Government	0		0		0		1	

		Oct-Dec 2011		Jan-Mar 2012		Apr-June 2012		July-Sept 2012	
		due	completed	due	completed	due	completed	due	completed
<b>SECTION 3</b>									
Applicants Receive 1st Mortgage	Applicants/Lenders	1		4		0		0	
Applicants Attend Homebuyer Education	Applicants	0		0		5		0	
Closing Documents Prepared	Grantee/Administrator	0		1		0		4	
(insert #) Applicants Purchase Homes	Applicants			1		0		4	

<b>SECTION 4</b>									
Plans and Specs Submitted	Grantee/Applicants	2		2		1			
Building Permits Issued	Local Government	2		2		1			
Construction Begins	Contractors	1		2		2			
Progress Inspection Completed	Grantee/Administrator	0		3		2			
Construction Completed	Contractors	0		0				5	
Final Inspection Completed	Grantee/Administrator	0		0				5	
Certificate of Occupancy Issued	Local Government	0		0				5	

		Oct-Dec 2012		Quarter 2		Quarter 3		Quarter 4	
		due	completed	due	completed	due	completed	due	completed
<b>SECTION 3</b>									
Applicants Receive 1st Mortgage	Applicants/Lenders	0							
Applicants Attend Homebuyer Education	Applicants	0							
Closing Documents Prepared	Grantee/Administrator	0							
(insert #) Applicants Purchase Homes	Applicants	0							

<b>SECTION 4</b>									
Plans and Specs Submitted	Grantee/Applicants	0							
Building Permits Issued	Local Government	0							
Construction Begins	Contractors	0							
Progress Inspection Completed	Grantee/Administrator	0							
Construction Completed	Contractors	0							
Final Inspection Completed	Grantee/Administrator	0							
Certificate of Occupancy Issued	Local Government	0							

# **THE CITY OF LEXINGTON POLICIES AND PROCEDURES ON AFFIRMATIVELY FURTHERING FAIR HOUSING**

## **STATEMENT OF POLICY**

In accordance with the regulations of the State of Nebraska Affordable Housing Program and Federal Fair Housing laws and in furthering The City of Lexington's commitment to nondiscrimination and equal opportunity in housing, the City of Lexington hereby establishes policies and procedures to affirmatively further fair housing within the City. These policies and procedures are intended to further the objectives of Title VIII of the Civil Rights Act of 1968 and Executive Order 11063.

Execution shall be through the following procedure:

A presentation to elementary school class(s) about the Fair Housing rights of the children and their families.

This policy shall have full force and become effective on this 12<sup>th</sup> day of October, 2010.

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Joe Peplitsch, Lexington City Manager