

## Fence Permit Steps

### Planning Your Fence

- *Find your property lines.*
  - Either hire a surveyor or use a metal detector to find your property pins. The pins will be located at the corners of your lot.
  - You must do this to avoid putting your fence on your neighbor's property.
  
- *Decide on a type of fence you want?*
  - Open Fence- means a fence having more than 60 percent of its area see through, so as to not to obstruct vision.
  - Solid Fence- means a fence having less than 60 percent of its area see through, so as to obstruct vision.
  
- *Where do you want to place your fence on your property?*
  - In areas where the primary use is *residential*, fences shall comply as follows:
    - In your front yard and, if you live on a corner, side yard only open fences shall be allowed, not exceeding forty-two (42) inches in height.
    - In any other yard, a solid privacy or open fence shall be allowed, not exceeding six feet in height.
  - In areas where the primary use is *commercial*, fences shall comply as follows:
    - From your property line to the front line of the main structure, only open fences shall be allowed, not exceeding six feet in height.
    - In any other yard, a solid or open fence shall be allowed, not exceeding six feet in height.
  - In areas where the primary use is *industrial*, fences shall comply as follows:
    - From your property line to the front line of the main structure, only open fences shall be allowed, not exceeding six feet in height.
    - In any other yard, a solid privacy or open fence shall be allowed, not exceeding eight feet in height.
  
- *Choose the material for your fence.*
  - You can only use these types of material for your fence:
    - Concrete, galvanized chain-link, masonry, vinyl, wrought iron or wood fencing material not exceeding six inches in width
  - These materials *cannot* be used:
    - Barbed wire, electric fences
  
- *Things to Remember*
  - You must have a gate in the front and back yard
    - This allows rescue personnel to reach you safely if needed

## **Building Your Fence**

- *Complete and bring “Fence Permit Application” and “Site Plan” to the Development Services Department before you start construction.*
- *Contact Digger’s Hotline- (800) 331-5666 or go to <http://www.ne1call.com/internet-ticketing>. It’s State Law to do this.*
- *When building your fence remember.*
  - No fence shall be constructed or altered within the zoning jurisdiction of the City of Lexington until a building permit shall have been procured from the building inspector.
  - The finished surface of all fences shall face outward.
    - This means all structural posts and runners must be on the inside and the finished wood faces the street or our neighbor.
  - All supporting posts for fence construction shall be set in concrete.
    - Verify with the Building Inspector which posts are considered “supporting.”

**CITY OF LEXINGTON**  
**BUILDING DEPARTMENT**

CITY OF LEXINGTON PO Box 70, Lexington, NE 68850 Phone: 308-324-2341 Ext. Fax: 308-324-4590

**RESIDENTIAL ACCESSORY STRUCTURE CONSTRUCTION PERMIT**

**OWNER**

Name:		Mailing Address:		Unit #:	
City:		State:		Zip:	
Phone:		Fax:		Cell:	
				E-Mail:	

**CONTRACTOR**

Name:		Mailing Address:		Unit #:	
City:		State:		Zip:	
Phone:		JobSite Phone:		City License No.	

**ARCHITECT**

Name:		Mailing Address:		Unit #:	
City:		State:		Zip:	
Phone:		Cell Phone:		Professional License No.:	

**JOB SITE INFORMATION**

Job Address:		Flood Zone:		Zoning:	
Subdivision:		Lot #:		Block:	
				Parcel ID:	

Description & Location of work on premises/special conditions:		<b>State Law requires you to call</b> <b><u>Diggers Hotline:</u></b> <b>1-800-331-5666</b>	
--	--	--	--

**BUILDING INFORMATION**

Building Description	Building Details	Items Required for Submittal
		<ul style="list-style-type: none"> <li>• Site Plan</li> <li>• Floor Plan</li> <li>• Wall Section(s)</li> <li>• Legal Description</li> <li>• Physical Address</li> </ul>

I hereby certify I have read and examined this application and corresponding documents.  
 All provisions of laws and ordinances governing this work will be complied with, whether specified or not.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY**

Date Rec'd 10/17/2012	issued By: Mark Yung	Est. Cost: 2450	Amount Due: \$12.00	Paid:
-----------------------	----------------------	-----------------	---------------------	-------