

JOHN M. NEFF
CITY ATTORNEY

ORDINANCE NO. 1243

AN ORDINANCE CLASSIFYING ALL OFFICERS AND EMPLOYEES, INCLUDING THE LEXINGTON UTILITIES SYSTEM OF THE CITY OF LEXINGTON, NEBRASKA; FIXING THE RANGE OF COMPENSATION FOR SUCH OFFICERS AND EMPLOYEES AND THE EFFECTIVE DATE THEREOF, FIXING THE HOURS OF WORK TIME CERTAIN OFFICERS AND EMPLOYEES SHALL WORK EACH WEEK; ESTABLISHING GENERAL POLICY AS TO SALARY REVIEW AND INDIVIDUAL EMPLOYEE INCREASE OR DECREASE; PROVIDING FOR QUARTERLY PAYMENT OF CLOTHING ALLOWANCES AND THE ESTABLISHMENT OF APPROPRIATE CONTROLS; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE EFFECTIVE DATE THEREOF; AND PROVIDING FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM.

BE IT ORDAINED BY THE PRESIDENT OF THE COUNCIL AND THE CITY COUNCIL OF LEXINGTON, NEBRASKA:

Section 1. The following classification schedule shall be used to determine the salary range for all City of Lexington, Nebraska, employees who are under the classified service, as follows:

Section 2. The classification of authorized positions under the Classified Service and the number of hours which certain such officers and employees in such shall work each week are as follows:

CLASSIFICATION SCHEDULE

City of Lexington Classified Service

Class	Pay Grade	Hours
Account Clerk I	8	40
* Account Clerk II	15	40
Administrator I - Inspector	14	40
* Building Inspector	22	40
* Business Manager	25	Unlimited
Cashier I	8	40
Cashier II	10	40
* Clerk I	6	40
* Clerk Typist I	6	40
Clerk Steno I	9	40
* Clerk Steno II	11	40
Clerk Steno III	13	40
Computer Operator I	14	40
Custodian	8	40
Dispatcher	9	40
Dog Warden I	14	40
Director of Community Service	26	Unlimited
Senior Citizen Center Coordinator	12	40
Director of Parks and Recreation	30	Unlimited
* Director of Public Works	34	Unlimited
* Equipment Mechanic I	17	40
Equipment Mechanic II	21	40
Equipment Operator I	15	40
* Equipment Operator II	16	40
* Foreman I	19	40
* Foreman II	21	40
Foreman III	23	40
Landfill Attendant	11	40
* Library Assistant I	8	40
Library Assistant II	12	40
* Librarian I	20	40
Librarian II	28	Unlimited
Library Clerk	6	40
Line Crew Chief	25	Unlimited
Line Foreman	24	40
* Lineman Apprentice	17	40
Lineman First Class	23	40
Lineman Second Class	21	40
Maintenance Man I	14	40
Maintenance Man II	16	40
Manager Lexington Utilities System	34	Unlimited
Mechanic's Helper	13	40
Meter Maid	9	40
Meter Reader I	16	40
* Plant Operator I	17	40
Plant Operator II	21	40
Patrolman	18	45
Police Sergeant	20	45
Police Lieutenant	22	45
* Police Chief	26	Unlimited
Storekeeper	16	40
* Utility Worker I	11	40
* Utility Worker II	14	40
* Water Foreman	25	Unlimited

*--Key Classes

JOB CLASSIFICATION SCHEDULE

Dollars Per Month

P E R F O R M A N C E R A N G E

PAY GRADE	MIDPOINT VALUE	P E R F O R M A N C E R A N G E					
		A Beginning or Inadequate	B Acceptable or Marginal	C Fully Adequate	D Excellent	E Superior	F Outstanding
1.	\$270	\$240	\$250	\$260	\$280	\$ 290	\$300
2.	280	250	260	270	290	300	315
3.	290	260	270	280	300	315	330
4.	300	270	280	290	315	330	345
5.	315	280	290	300	330	345	360
6.	330	290	300	310	345	360	375
7.	345	300	315	330	360	375	390
8.	360	315	330	345	375	390	405
9.	375	330	345	360	390	405	420
10.	390	345	360	375	405	420	435
11.	405	360	375	390	420	435	450
12.	420	375	390	405	435	450	470
13.	435	390	405	420	450	470	490
14.	450	405	420	435	470	490	510
15.	470	420	435	450	490	510	535
16.	490	435	450	470	510	535	550
17.	510	450	470	490	535	560	585
18.	535	470	490	510	560	585	610
19.	560	490	510	535	585	610	640
20.	585	510	535	560	610	640	670
21.	610	535	560	585	640	670	700
22.	640	560	585	610	670	700	735
23.	670	585	610	640	700	735	770
24.	700	610	640	670	735	770	805
25.	735	640	670	700	770	805	845
26.	770	670	700	735	805	845	885
27.	805	700	735	770	845	885	925
28.	845	735	770	805	885	925	970
29.	885	770	805	845	925	970	1020
30.	925	805	845	885	907	1020	1075
31.	970	845	885	925	1020	1075	1140
32.	1020	885	925	970	1075	1140	1200
33.	1075	925	970	1020	1140	1200	1260
34.	1140	970	1020	1075	1200	1260	1325

The City Manager will prepare a job specification for each classified position and will file such with the Clerk-Treasurer.

Section 3. The following are designated as the unclassified positions in the City of Lexington, Nebraska: Mayor, Councilmen, Police Magistrate, City Manager, City Clerk-Treasurer, City Attorney, Deputy City Attorney, School Crossing Guards, Temporary or part time employees. Unclassified positions shall have no weekly work hour standards. The City Council shall by resolution establish such salaries for the various unclassified positions. Unclassified positions shall have no weekly work hour standards.

Section 4. All full-time regular policemen and metermaids shall be paid the sum of \$15.00 per month to be paid quarterly for clothing and uniform allowance which shall be in addition to the regular salary for which such employees are entitled. The City Manager shall establish such necessary controls to insure proper utilization of said allowance.

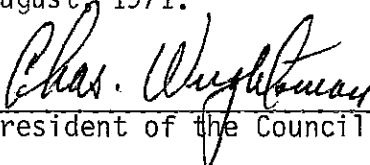
If any such policemen or metermaid shall resign or his or her employment be terminated for any reason whatsoever, he or she shall be paid clothing allowance on a pro-rata basis, but no allowance shall be made for the same for a fraction of a month.

Section 5. The validity of any section, subsection, sentence, clause, or phrase of this Ordinance shall not affect the validity or enforceability of any other section, subsection, sentence, clause, or phrase thereof. The booklet, "Employee Manual, City of Lexington, Nebraska," dated January 1, 1971, is recognized as having the force of law. A copy will be filed in the office of the Clerk-Treasurer. The City Manager may establish procedures implementing the employee policies set forth in the referenced manual. The City Council may change the manual by resolution.

Section 6. All other Ordinances or parts of Ordinances in conflict herewith be, and the same are hereby repealed.


Section 7. This Ordinance shall take effect August 1, 1971, and this Ordinance is hereby directed to be published in pamphlet form and to be distributed as directed by the President of the Council.

PASSED AND APPROVED this 24th day of August, 1971.



President of the Council

ATTEST:



City Clerk
(S E A L)