

Part-time Program Coordinator for local, non-profit organization - Keep Lexington Beautiful. Ideal candidate will: be self-motivated/organized, have very good skills in technology (computer and Internet) and in working with school-age children (background check required); and, exhibit passion for preserving our environment. The Program Coordinator will identify funding grants and write applications and reports for them; communicate effectively with state and federal environmental agencies; manage community programs for litter reduction, recycling, and education; and report regularly to a local Board of Directors. Around 20 hours per week beginning at \$11/ hour. Apply with targeted resume at Nebraska Department of Labor, 1501 Plum Creek Parkway, Lexington.