

**CITY COUNCIL
CITY OF LEXINGTON
LEXINGTON, NEBRASKA**

A Regular Meeting of the Lexington City Council was held Tuesday, September 13, 2016, at the Lexington City Hall, 406 E. 7th Street, Lexington, Nebraska at 5:30 p.m. Members of the Council present were John Fagot, John Salem, Linda Miller, Dora Vivas and Jeremy Roberts. City Officials present were City Manager Joe Peplitsch, Assistant City Manager Dennis Burnside, City Attorney Brian Copley, Finance Director Barb Hodges, and City Clerk Pamela Baruth. The press was represented by KRVN.

NOTICE: Notice of the meeting was given in advance, thereof by publication in the Lexington Clipper-Herald, the designated method for giving notice, as shown by the Affidavit of Publication attached to these Minutes. Notice of this meeting was simultaneously given to the Mayor and all members of the Council, and a copy of their Acknowledgment of Receipt of Notice and the Agenda is attached to these Minutes. Availability of the Agenda was communicated in advance notice and in the notice to the Mayor and Council of this Meeting. The proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. All items presented and discussed on the Agenda were available for public inspection.

CALL TO ORDER: The meeting was called to order by Mayor Fagot. Fagot informed the public that the Open Meetings Act is posted in the Meeting Room at the Lexington City Hall, 406 E. 7th Street, Lexington, Nebraska.

MINUTES – REGULAR MEETING 8-23-16: Minutes of the Regular meeting held Tuesday, August 23, 2016, were presented. Moved by Vivas, seconded by Salem, to approve the minutes as presented. Roll call. Voting “aye” were Miller, Roberts, Vivas, Salem, Fagot. Motion carried.

MINUTES – WORK SESSION 8-27-16: Minutes of the Work Session held Saturday, August 27, 2016, were presented. Moved by Roberts, seconded by Miller, to approve the minutes as presented. Roll call. Voting “aye” were Vivas, Salem, Miller, Roberts, Fagot. Motion carried.

CLAIMS & BILLS: Claims and Bills in the amount of \$2,215,662.29 were presented for Council’s consideration and approval. Upon review of the Claims and Bills as listed, moved by Salem, seconded by Vivas, to approve the Claims and Bills as listed, and authorize the City Treasurer to transfer \$409,059.45 from General Fund, \$56,731.34 from Street Fund, \$51,096.84 from TIF, \$1,557,839.12 from LEXUS, \$10,000.00 from Sanitation, \$63,247.29 from Ambulance, \$19,657.29 from Health Fund, and \$48,030.96 from Meals on Wheels to the City of Lexington’s Operating Account. Roll call. Voting “aye” were Miller, Roberts, Vivas, Salem, Fagot. Motion carried.

**ACCOUNTS PAYABLE
September 13, 2016**

ABC Partnership	Driving Range Labor	2,361.49
Aesseal, Inc.	WWTP Sludge Pump Packing	821.59
American Continental Insurance Co	Ambulance Refund	91.79
Anderson, Lydia	Library Website Hosting	41.25
Associated Supply Company, Inc.	Aquatic Center Pool Acid	154.76
Baker & Taylor	Library Books	545.81
Barco Municipal Products, Inc.	ST Signs & Letters	1,277.51
Bauer Built Tire	Tire Repair	94.00
Cash-Wa Distributing	Food & Supplies	1,108.19
CCP Industries	WWTP Lab Supplies	133.90
Community Development Agency	Annual Funding	50,000.00
Consolidated Management, Co.	Police Meals	270.91
Country Partners Coop	PK Weed Spray	184.40
Culligan Water Conditioning Co.	Soft Water Supplies	247.43
Dan's Sanitation, Inc.	Sanitation Fees	14,760.80
Danko Emergency Equipment	Fire Dept Tools	317.37

Davis Energy, Inc.	Fuel & Oil	7,050.86
Dawson County Register of Deeds	Filing Fees	102.00
Dawson County Sheriff	Subpoena Services	46.26
Dawson Public Power District	Power Purchase	552.33
Demco	Library Book Materials	231.51
Depository Trust Company	2016 CURRB Payment	53,860.26
Diamond Vogel	ST Traffic Paint	687.50
Diaz, Solamon	Tree Removal / Sidewalk Pouring	3,900.00
Downey Drilling, Inc.	Well Fuses	352.56
Dutton-Lainson Company	EL Meter Hub Cover	61.95
Eakes Office Solutions	Library Office Supplies	411.10
EMS Billing Services, Inc.	Ambulance Billing	2,186.52
Express Laundry	Door Mat Service	360.79
Fagot Refrigeration & Electric	GGC Lighting/OC Heat Pump/City Hall LED Lights	1,321.82
Fastenal Company	ST Safety Glasses / SW / WR Materials	164.49
FC&A	Library Books	39.95
Felsburg, Holt & Ullevig	Stormwater Professional Services	825.00
Fyr-Tek	Fire Dept Tools & Supplies / Annual Pump Test	3,567.53
Gale/Cengage Learning	Library Books	285.33
Gallery Collection, The	Admin Office Supplies	359.93
Gnirk Lawn Care, Inc.	WWTP Ground Sterilant	1,140.00
Great Western Bank	Ambulance Loan Payment	38,211.18
Health Claims Fund	Claims	18,317.99
Heldt & McKeone Law Offices	Professional Fees	2,700.00
Hiland Dairy Foods Company LLC	Food & Beverages	193.12
Holbein, Dahlas	Fire Hall Yard Care / Yard Cleanup	480.00
Ingram Library Services	Library Books	214.61
Intellicom Computer Consulting, Inc.	Website Work	104.00
John Deere Financial	PK / SW / ST / Cemetery Parts & Materials	757.39
Jones Plumbing & Heating, Inc.	Library Service	70.00
Lexington Animal Clinic	Animal Care	746.94
Lexington Area Solid Waste	Landfill	2,050.10
Lexington City Payroll Account:		
Payroll	Wages	136,939.41
Social Security	Employer Portion / FICA Med	10,146.77
Union Bank & Trust	Employer Portion / Pension	4,325.51
Union Bank & Trust	Police Pension	2,816.65
ICMA	City Manager Pension	870.93
Lexington, City of	Franchise Fees / Interdepartment Service Fees	127,942.56
Lexington, City of - Landfill	Annual Landfill Funding	30,000.00
Lexington, City of - Street Dept	Fuel	9,279.35
Lexington Community Foundation	Fieldhouse Donations	785.84
Lexington Health Fund	Self-funding	51,235.22
Lexington Newspapers, Inc.	Publications	1,798.31
Lexington Postmaster	GGC Postage	165.00
Lexington Public Schools	Refund to Schools	5,755.00
Lift Solutions, Inc.	Equipment Maintenance	285.32
Lundeen-Isaacson, Inc.	Add Fire Pumper to Insurance Policy	418.00
Mac's Short Stop	Food & Supplies	29.00
Matheson Tri-Gas, Inc.	Ambulance Supplies	31.60
Mead Lumber & Rental - Lexington	SW Tools/PK Spls/Driving Range Bldg Materials	1,897.58
Meritain Health	Health Premium	21,989.67
MicroMarketing	Library Books	139.97
Midland Scientific, Inc.	WWTP Lab Testing Materials	109.73
Midwest Laboratories, Inc.	WWTP Lab Testing	1,199.50
Miller & Associates	Professional Services	8,584.90
Mins, Jay	Police Academy Mileage	265.68

Moore Medical	Ambulance Medical Supplies	865.45
Municipal Supply, Inc.	WR Parts & Supplies	1,398.79
Nebraska Department of Agriculture	Animal Control Facility Annual Fee	175.00
Nebraska Department of Revenue	Sales & Use Tax / Recycling Fee	61,939.12
Nebraskaland Tire	GGC Vehicle Service	43.71
Nebraska Rural Water Association	Membership Dues	275.00
Nebraska Tech & Telecom	Telephone Expense	1,314.18
O'Hara Lindsay & Associates	Lobbying Service	1,000.00
Oliver Consulting Services, Inc.	Library Computer Service	196.80
One Call Concepts, Inc.	Locate Fees	171.27
Overton Sand & Gravel, Co.	Fill Sand	376.41
Paper Tiger Shredding	Shredding Service	35.00
Pioneer Door, Inc.	Police Dept Overhead Doors	16,544.00
Platte Valley Auto Mart	Police Vehicle Service	177.19
Platte Valley Communications	Monthly Maintenance / Camera & Mic Service	165.00
Platte Valley Excavating, Inc.	Debris Hauling	1,200.00
Plum Creek Market Place	Food & Supplies	34.07
Precision Detail	Fire Hall Cleaning	240.00
Principal	Dental Premium	3,343.83
RepCo Marketing, Inc.	Police Supplies	97.75
Richardson Mowing	Library Lawn Care	255.00
S & W Auto Parts, Inc.	ST / WWTP / PK Parts	299.60
Schmidt, Michael	Aquatic Center Lawn Care	1,200.00
Service Master of Mid Nebraska	Cleaning Service	4,253.22
Source Gas	Gas Service	4,134.53
Standard Life Insurance Company	Premiums	961.01
Statewide Collection, LLC	Collection Fees	251.46
T&R Service Company	Transformer Disposal	4,367.30
T.O. Haas Tire & Auto	PK Tire Repair	47.45
Taste of Home	Library Books	32.98
Team Detail & Quicklube	Police Uniforms	14.00
Thompson Company, The	Food & Supplies	572.14
Titan Access/Productivity Account	ST / SW / WWTP Parts	541.22
Unisan Nebraska	Fieldhouse Janitorial Supplies	370.68
USA BlueBook	WWTP Sludge Sampler Materials	334.74
USA Communications	Internet Service	345.60
U-Save Business Equipment	Supplies	733.43
Vollmer, James	ST Vehicle Repair	189.47
VSP / Vision Service Plan	Vision Premium	940.64
Wal-Mart	Supplies	530.07
Wesco Receivables Corp.	Street Lights	46,000.00
W P C I	Drug Screening	27.10
Aflac	Premiums	1,312.20
Adamson, Tom	Library Book	8.00
Allfasteners Midwest	ST Materials	150.25
Cash-Wa Distributing	Food & Supplies	1,671.41
Coca-Cola Bottling of Kearney	Beverages	50.00
Community Development Agency	Access Road Paving	51,096.84
Dash Medical Gloves	Police Supplies	70.90
Dawson Pest Control	Oppt Cntr / Fire Hall / GGC Pest Service	149.10
Dawson Public Power District	Power Purchase	10,652.24
Dutton-Lainson Company	EL Cable & Conduit	14,366.40
Fagot Refrigeration & Electric, Inc.	Fieldhouse / Driving Range / Police / GGC Svc	6,780.93
Fastenal Company	PK Tennis Court Materials	276.55
Hiland Dairy Foods	Food & Supplies	543.48
Hi-Line Motors	PK Parts	140.25
Intellicom Computer Consulting, Inc.	Mo Billing/User Access/Wireless Internet Svc	2,102.10

John Deere Financial	PK Mower Parts	362.02
Jones Plumbing & Heating, Inc.	GGC Water Heaters & Plumbing Services	8,933.98
Lexington City Payroll Account:		
Payroll	Wages	138,326.96
Social Security	Employer Portion / FICA Med	10,256.49
Union Bank & Trust	Employer Portion / Pension	4,326.20
Union Bank & Trust	Police Pension	3,009.15
ICMA	City Manager Pension	870.93
Lexington, City of – Landfill	Claim Withdrawn	-30,000.00
Lexington Newspapers, Inc.	Publications	28.21
Mead Lumber & Rental - Lexington	PK Supplies	58.40
Nebraskaland Tire	WR Vehicle Service	87.58
Nebraska Public Power District	Power Purchase	1,200,459.76
OCLC, Inc.	Library Subscription	112.56
S & W Auto Parts, Inc.	ST / PK Vehicle Parts	197.63
Sirchie Fingerprint Laboratories	Police Supplies	169.12
T.O. Haas Tire & Auto	PK Tire Repair	26.01
Thompson Co, The	Food & Supplies	1,320.58
TL Sund Constructors, Inc.	PK Building Repair	766.00
Village Uniform	GGC Cleaning Supplies	123.73
Wal-Mart	Supplies	86.40
	TOTAL CLAIMS:	2,215,662.29

BUDGET HEARING: Mayor Fagot opened a public hearing on the proposed 2016-2017 fiscal year budget. Peplitsch gave an overview of the proposed budget, highlighting the property tax request. Following discussion and there being no public comments received, the public hearing was closed.

RESTRICTED FUNDS: Peplitsch addressed increasing the allowable restricted funds authority. Following discussion, moved by Miller, seconded by Salem, to increase the base of restricted funds by an additional 1% for FY 2017. Roll call. Voting “aye” were Vivas, Roberts, Miller, Salem, Roberts, Fagot. Motion carried.

TAX REQUEST HEARING: Mayor Fagot opened a public hearing to discuss setting the FY 2016-2017 final tax request at a different amount than the prior year request. Following discussion, the public hearing was closed. Resolution No. 2016-20 was presented. Moved by Miller, seconded by Vivas, to approve Resolution No. 2016-20. Roll call. Voting “aye” were Salem, Roberts, Vivas, Miller, Fagot. Motion carried.

RESOLUTION NO. 2016-20

A RESOLUTION SETTING THE PROPERTY TAX REQUEST FOR FISCAL YEAR 2016-2017 AT A DIFFERENT AMOUNT THAN THE PRIOR YEAR REQUEST.

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the property tax request for the prior year shall be the property tax request for the current year for purposes of the levy set by the County Board of Equalization unless the Governing Body of the city of Lexington passes by a majority vote a resolution or ordinance setting the tax request at a different amount; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request; and

WHEREAS, it is in the best interests of the Municipality that the property tax request for the current year be a different amount than the property tax request for the prior year.

NOW, THEREFORE, the Governing Body of the city of Lexington by a majority vote resolves that:

1. The 2016-2017 property tax request is set at \$1,109,806.82.

2. A copy of this resolution shall be certified and forwarded to the County Clerk prior to October 13, 2016.

PASSED AND APPROVED this 13th day of September 2016.

APPROPRIATION ORDINANCE: Ordinance No. 2381 entitled “AN ORDINANCE TO ADOPT THE BUDGET STATEMENT FOR FISCAL YEAR 2016-2017; TO PROVIDE FOR AN EFFECTIVE DATE AND FOR PUBLICATION IN PAMPHLET FORM” was presented. Moved by Salem, seconded by Roberts, to suspend the rules regarding the reading of an ordinance on three separate occasions. Roll call. Voting “aye” were Miller, Vivas, Roberts, Salem, Fagot. Motion carried.

Ordinance No. 2381 was presented on final reading. Moved by Salem, seconded by Vivas, to approve Ordinance No. 2381 on final reading. Voting “aye” were Miller, Roberts, Vivas, Salem, Fagot. Motion carried.

ONTARIO STREET IMPROVEMENTS: Peplitsch reviewed bids received for the Ontario Street Paving project. Two bids were received, the low bidder being Paulsen Inc. for \$54,700.00, which is 26% lower than the engineer’s estimate. Following discussion, moved by Salem, seconded by Roberts, to accept the bids, award a contract to Paulsen Inc. for the project, and authorize the execution of necessary documents. Roll call. Voting “aye” were Miller, Vivas, Roberts, Salem, Fagot. Motion carried.

PUBLIC HEARING: Mayor Fagot opened a public hearing to consider a redevelopment plan for Redevelopment Area #3. Peplitsch reviewed a proposed redevelopment contract with Reflections of “U” Floral Design & Boutique, LLC for property located at 5th Street and Madison Street. He noted the Planning Commission has reviewed and recommends approval of the plan. The public hearing was closed. Resolution No. 2016-21 was presented. Moved by Miller, seconded by Roberts, to approve Resolution No. 2016-21. Roll call. Voting “aye” were Vivas, Salem, Roberts, Miller, Fagot. Motion carried.

RESOLUTION NO. 2016-21

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF LEXINGTON, NEBRASKA APPROVING A REDEVELOPMENT PLAN, INCLUDING A REDEVELOPMENT CONTRACT; AND RELATED MATTERS.

WHEREAS, the City of Lexington, Nebraska, a municipal corporation and city of the first class (the “City”), has determined it to be desirable to undertake and carry out urban redevelopment projects in certain areas of the City that are determined to be blighted and substandard and in need of redevelopment; and

WHEREAS, the Community Development Law, Chapter 18, Article 21, Reissue Revised Statutes of Nebraska, as amended (the “Act”), prescribes the requirements and procedures for the planning and implementation of redevelopment projects; and

WHEREAS, the City has previously declared the area legally described in Attachment 1 attached hereto (the “Redevelopment Project Area”) to be blighted and substandard and in need of redevelopment pursuant to the Act; and

WHEREAS, the Community Development Agency of Lexington, Nebraska (the “Agency”) has prepared or caused to be prepared a Redevelopment Plan, including a Redevelopment Contract (collectively, the “Redevelopment Plan”), in the form attached hereto as Attachment 2, for the redevelopment of the Redevelopment Project Area; and

WHEREAS, the Agency and the Planning Commission of the City (the “Planning Commission”) have both reviewed the Redevelopment Plan and recommended its approval by the Mayor and Council of the City; and

WHEREAS, the City published and mailed notices of a public hearing regarding the consideration of the approval of the Redevelopment Plan pursuant to Section 18-2115 of the Act, and has on the date of this Resolution held a public hearing on the proposal to approve the Redevelopment Plan; and

WHEREAS, the City has reviewed the Redevelopment Plan and determined that the proposed land uses and building requirements described therein are designed with the general purpose of accomplishing a coordinated, adjusted, and harmonious development of the City and its environs which will, in accordance with present and future needs, promote health, safety, morals, order, convenience, prosperity and the general welfare, as well as efficiency in economy in the process of development; including, among other things, adequate provision for traffic, vehicular parking, the promotion of safety from fire, panic, and other dangers, adequate provisions for light and air, the promotion of the healthful and convenient distribution of population, the provision of adequate transportation, water, sewerage, and other public utilities, schools, parks, recreational and community facilities, and other public requirements, the promotion of sound design and arrangement, the wise and efficient expenditure of public funds, and the prevention of the recurrence of unsanitary or unsafe dwelling accommodations, or conditions of blight.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF LEXINGTON, NEBRASKA:

Section 1. The Redevelopment Plan is hereby determined to be feasible and in conformity with the general plan for the development of the City as a whole, and the Redevelopment Plan is in conformity with the legislative declarations and determinations set forth in the Act; and it is hereby found and determined, based on the analysis conducted by the Agency, that the plan uses funds authorized in Section 18-2147 of the Act; (i) the redevelopment project in the plan would not be economically feasible without the use of tax-increment financing; (ii) the redevelopment project would not occur in the community redevelopment area without the use of tax-increment financing; and (iii) the costs and benefits of the redevelopment project, including costs and benefits to other affected political subdivisions, the economy of the community, and the demand for public and private services have been analyzed by the governing body and have been found to be in the long-term best interest of the community impacted by the redevelopment project.

The City acknowledges receipt of notice of intent to enter into the redevelopment contract included within the Redevelopment Plan in accordance with Section 18-2119 of the Act, and the recommendations of the Agency and the Planning Commission with respect to the Redevelopment Plan.

Section 2. The Redevelopment Plan is hereby approved in substantially the form attached hereto, with such immaterial changes, additions, or deletions thereto as may be determined to be necessary by the Agency. The Agency is hereby authorized to execute the redevelopment contract contained within the Redevelopment Plan and to take all actions necessary and convenient to implement the Redevelopment Plan.

Section 3. In accordance with Section 18-2147 of the Act, the City hereby provides that any ad valorem tax on real property in the Redevelopment Area for the benefit of any public body be divided as follows for a period of 15 years after the effective date as provided in Section 18-2147 of the Act, which effective date shall be set forth in the redevelopment Contract. Said tax shall be divided as follows:

(a) That proportion of the ad valorem tax which is produced by levy at the rate fixed each year by or for each public body upon the Redevelopment Project Valuation (as defined in the Act) shall be paid into the funds of each such public body in the same proportion as all other taxes collected by or for the bodies; and

(b) That proportion of the ad valorem tax on real property in the Project Area in excess of such amount (the Redevelopment Project Valuation), if any, shall be allocated to, is pledged to, and, when collected, paid into a special fund of the Agency to pay the principal of, the interest on, and any premiums due in connection with the bonds, loans, notes or advances of money to, or indebtedness incurred by, whether funded, refunded, assumed, or otherwise, such Agency for financing or refinancing, in whole or in part, the Project. When such bonds, loans, notes, advances of money, or indebtedness, including interest and premium due have been paid, the Agency shall so notify the County Assessor and County Treasurer and all ad valorem taxes upon real property in the Project Area shall be paid into the funds of the respective public bodies.

Section 4. The City Manager is hereby authorized and directed to execute such documents and take such further actions as are necessary to carry out the purposes and intent of this Resolution and the Redevelopment Plan.

PASSED AND APPROVED this 13th day of September, 2016.

AGREEMENT: Peplitsch reviewed a conditional use permit agreement with Viaero Wireless for property located at 1711 North Erie. Following discussion, moved by Miller, seconded by Salem, to approve the CUP agreement as presented. Roll call. Voting “Aye” were Vivas, Roberts, Salem, Miller, Fagot. Motion carried.

PROJECT CLOSEOUT: Peplitsch reviewed closeout documents for the Northwest 3rd Addition Phase 2 project. Documents included Pay Request #7-Final in the amount of \$37,130.85, Change Order #1, and a Certificate of Substantial Completion. Following discussion, moved by Vivas, seconded by Miller, to approve the closeout documents for the Northwest 3rd Addition Phase 2 project as presented. Roll call. Voting “aye” were Salem, Roberts, Miller, Vivas, Fagot. Motion carried.

PROJECT CLOSEOUT: Peplitsch reviewed closeout documents for the Frontier Street project. Documents included Pay Request #3-Final in the amount of \$31,308.52, Change Order #1, and a Certificate of Substantial Completion. Following discussion, moved by Roberts, seconded by Miller, to approve the closeout documents for the Northwest 3rd Addition Phase 2 project as presented. Roll call. Voting “aye” were Vivas, Salem, Roberts, Miller, Fagot. Motion carried.

RESOLUTION: Peplitsch reviewed a resolution conveying property to the Community Development Agency for redevelopment purposes. Resolution No. 2016-22 was presented. Moved by Miller, seconded by Vivas, to approve Resolution No. 2016-22. Roll call. Voting “aye” were Salem, Roberts, Vivas, Miller, Fagot. Motion carried.

RESOLUTION NO. 2016-22

WHEREAS, the City of Lexington owns certain real estate for the purpose of commercial development;
and

WHEREAS, the Community Development Agency of Lexington, Nebraska is preparing a redevelopment project involving the same real estate, and it is in the best interest of the City to aid and cooperate in the planning, undertaking and carrying out of said redevelopment project by transferring title to said real estate to the Community Development Agency.

BE IT THEREFORE RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF LEXINGTON, NEBRASKA, as follows:

That the President of the Council is hereby directed and authorized on behalf of the City of Lexington, to execute a Deed, transferring to the Community Development Agency of Lexington, Nebraska, the following described real estate, to-wit:

The West 20 feet of Lot 4, Lot 5, Lot 6, Lot 7, and the West 35 feet of Lot 8, in Block 52, in the Original Town of Plum Creek, now City of Lexington, Dawson County, Nebraska, and the vacated alley adjacent to the West 20 feet of Lot 4, Lot 5, Lot 6, Lot 7, and the West 35 feet of Lot 8, in Block 52, in the Original Town of Plum Creek, now City of Lexington, Dawson County, Nebraska.

Passed and approved the 13th day of September, 2016.

ROUNDTABLE: Burnside noted next week is ReTree Nebraska. Fagot commended Staff and Council on the work done on the FY 2016-17 budget.

ADJOURNMENT: There being no further business to come before the Council, Fagot declared the meeting adjourned.

John Fagot, Mayor

Pamela Baruth City Clerk

I, the undersigned City Clerk for the City of Lexington, Nebraska, hereby certify that all of the subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk during regular business hours prior to said meeting; that the Minutes of the Mayor and Council of the City of Lexington, Nebraska, from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meeting of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

/s/ Pamela Baruth, City Clerk