



Final Selection Memorandum

Date: August 23, 2021

Project: CDBG #20-EMCV-008
 St. Ann's Catholic Parish Hall Renovation

Service: CDBG Administrative and Construction Management Services

The City of Lexington received two responses to a Request for Proposals. A team of three City Administrative Staff independently reviewed both. The scorers followed the prescribed selection criteria, and have given all the consultants a fair and reasonable consideration.

Attached is the Final Selection Criteria Compilation with their recommendations. The selected consultants were not found to have any conflict of interest.

CDBG #20-EMCV-008 COMPILED SCORES FOR CDBG ADMINISTRATIVE & CONSTRUCTION MANAGEMENT SERVICES

Project: CDBG #20-EMCV-008

Final Selection Criteria:

- #1 - PROJECT ORGANIZATION (20 Points):
- #2 - EXPERIENCE (40 Points):
- #3 - REFERENCES (20 Points):
- #4 - SCOPE OF SERVICES AND CONTRACT COST (20 Points):

Firm / Criteria #	Evaluator	1 (20)	2 (40)	3 (20)	4 (20)	Subtotal	Composite
Miller & Associates	1	20	40	20	15	95	
	2	20	40	20	17	97	
	3	20	40	20	15	95	287
Cozad Development Corporation	1	20	40	20	20	100	
	2	20	40	20	20	100	
	3	20	40	20	20	100	300

Based on the above scoring and compilation, the evaluation team recommends in order: #1 Cozad Development Corporation; #2 Miller & Associates.

Compiler's Signature: Dennis Burnside