



308-324-2341 ♦ Fax: 308-324-4590 ♦ www.cityoflex.com
406 East 7th Street ♦ P.O. Box 70 ♦ Lexington, Nebraska 68850-0070

Home Occupation Application

Business Name: _____ Date: _____

Business Address: _____

Phone: _____ E-mail address: _____

Description of the proposed business (MUST BE IN DETAIL): _____

This application for Home Occupation must be accompanied with a detailed floor plan of the main structure and site plan showing both existing and proposed parking. Any other information required to enable the City Staff to determine if the plan complies with zoning and building regulations must be submitted for approval.

If the application is denied, the Building Official will provide a plan review detailing the requirements for approval.

Signature of Applicant: _____

Signature of Building Official upon approval: _____ Date: _____

Section 7.06 Home Occupations

The following are the minimum standards required for a Home Occupation:

- 7.06.01 No exterior displays, or a display of goods or chattels visible from the outside, or exhibit greater than one square foot in size on the premises by any method or device whatsoever or any manner which would indicate from the exterior that the dwelling unit or accessory building is being utilized in whole or in part as a home occupation.
- 7.06.02 Advertising displays and advertising devices displayed through a window of the building shall not be permitted.
- 7.06.03 No more than 20 percent of the total floor area of a dwelling unit and in no event more than 300 square feet of floor area can be used for the home occupation. This percentage is inclusive of any detached accessory buildings used for Home Occupations.
- 7.06.04 Home occupations shall employ no more than one part-time employee on-site other than the residents of the dwelling unit, provided that one off-street parking space is made available and used by the non-resident employee. Such occupation shall employ no full-time employee other than the residents of the dwelling unit.
- 7.06.05 No retail sales are permitted from the site other than incidental sales related to services provided.
- 7.06.06 No storage of materials or goods or chattels, or any parts outside of a principal or accessory building or other structure is permitted.
- 7.06.07 Additional off-street parking may be required for the business.
- 7.06.08 If home occupation is for a business office for services rendered at another location then not more than two (2) business or employee vehicles parked on or adjacent to the home occupation property at any one time; provided only one said vehicle may be allowed to park on street right-of-way. Construction or maintenance equipment shall not be stored on the property other than in an enclosed garage; provided one (1) piece of equipment shall be counted as one (1) of the two (2) business or employee vehicles allowed. For the purpose of enforcement of the home occupation provisions of this ordinance, a piece of construction equipment parked on a trailer shall be counted as a single business vehicle. A trailer being pulled by another vehicle, however, shall be counted as two (2) vehicles. Personal vehicles of occupants of the residential dwelling shall not be included in the count of number of business or employee vehicles.
- 7.06.09 No offensive noise, vibration, smoke, odor, heat, or glare shall be noticeable at or beyond the property line.
- 7.06.10 Family Child Care Homes and Child Care Centers shall require a certificate signed by the State of Nebraska Fire Marshall.
- 7.06.11 All activities within a home occupation must be able to operate on normal household utilities including electricity.
- 7.06.12 All businesses related to Child Care Homes and Child Care Centers shall be in accordance with Nebr. R. R. S. 1943, Sec. §71-1902. All business related to Adult Care Centers shall be in accordance with all applicable state statutes.