

Commercial Permit Requirements

- Completed permit application and pay fee;
 - If the building is existing, a Certificate of Occupancy Application must be completed;
- Complete set of stamped drawings to scale;
 - If no structural alterations are being proposed an engineer's stamp is not required. An architect's stamp may be required.
 - Note: Please review the Nebraska Engineers and Architects Act.
 - If disturbing more than an acre, a Stormwater Pollution Prevention Plan must be provided along with a Notice of Intent submitted to the Nebraska Department of Environmental Quality.
 - Site plan to include all parking and landscaping requirements;
 - If in a high hazard flood area an elevation certificate must be obtained;
 - A digital copy of all drawings is required;
- Fire Marshal review is required before a Certificate of Occupancy is issued. Working without a Fire Marshal review is at your risk.
- All electrical permits issued by the Nebraska State Electrical Division. No Certificate of Occupancy will be issued until the State Electrical inspector has completed a final inspection.
- All City of Lexington Codes must be followed

Nebraska State Electrical Division

521 South 14th Street, Suite 400
PO Box 95066
Lincoln, NE 68508-2707
PH: 402.471.3550 - FX: 402.471.4297

Billy Stevens
billy.stevens@nebraska.gov
1023 C Avenue
Kearney, NE 68847
(402) 460-0260 Cellular

Nebraska State Fire Marshal

246 South 14th Street
Lincoln, NE. 68508
402-471-9469

Mike Hoeft
mike.hoeft@nebraska.gov
(402) 395-2164-Office
(308) 530-9493-Cellular

CITY OF LEXINGTON

DEVELOPMENT SERVICES DEPARTMENT

APPLICATION FOR COMMERCIAL CONSTRUCTION PERMIT				
OWNER				
Name:		Mailing Address:		Unit #:
City:		State:		Zip:
Phone:		Cell:	E-Mail:	
CONTRACTOR				
Name:		Mailing Address:		Unit #:
City:		State:		Zip:
Phone:		E-Mail:		
ARCHITECT				
Name:		Mailing Address:		Unit #:
City:		State:		Zip:
Phone:		Cell Phone:	E-Mail:	
JOB INFORMATION				
Job Address:		Flood Zone:	Zoning:	
Legal Description:			Estimated Cost of Project:	
Description & Location of work on premises/special conditions:			NPDES #	
			<u>Diggers Hotline:</u> 1-800-331-5666	
BUILDING INFORMATION				
Building Description	Building Details		Items Required for Submittal	
	Existing Area :		<ul style="list-style-type: none">Completed set of stamped drawingsSpecificationsPhysical AddressSWPPP if over an acre disturbed <input type="checkbox"/> Check upon receiving stormwater pollution prevention material from City Staff.	
	New Area:			
	No. of Stories:		<u>NOTE:</u> You must contact the Nebraska State Fire Marshal and Nebraska State Electrical Inspector before permit issuance	
	Basement Area:			
	Type Of Construction:			
	Occupancy:			
	Building Use:			
I hereby certify I have read and examined this application and corresponding documents. All provisions of laws and ordinances governing this work will be complied with, whether specified or not.				
Authorized Signature: _____ Date: _____				
OFFICE USE ONLY				
Date Rec'd:	Issued By:	Est. Cost:	FEES CHARGED	FEES PAID