



Building Moving Package

Building Moving Permit

1. Property Owner's Name _____
2. Property Owner's Address _____
3. Telephone Number _____ E-Mail Address _____
4. Developer's Name _____
5. Developer's Address _____
6. Telephone Number _____ E-Mail Address _____
7. Present Use of Subject Property _____
8. Proposed Use of Subject Property _____
9. Type of Building _____
10. Address Where Building is Currently Located _____
11. Address Where Building Will Be Moved To _____
12. Building: Length _____ Width _____ Loaded Height _____
13. Time of proposed move: Date _____ Hour _____
- ~~14. Obtained a Special Use Permit (Yes/No) _____~~

Signature of Owner

Signature of Building Official

Administrative Use Only

Date Submitted _____
Filing Fee \$100.00 _____
Cert. Of Ownership _____

Case Number _____
Accepted By _____

Residential Construction Requirements

Includes – remodels, additions, attached garages, attached roofs, and decks

- Permit
 - Complete the permit application;
 - When required site plan must show where the structure will be placed with measurements to the property line and other structures on the property;
 - Site plan to include all parking and landscaping requirements;
 - You must have a floor plan of the structure.
 - You must have a wall section showing footing/foundation, wall with headers, and rafters.
 - All plans must have detailed measurements;
 - If in a high hazard flood area an elevation certificate must be obtained;
- Things to remember
 - All property in the R-1 zone has a side yard setback requirement of 7 feet and a front and rear yard setback requirement of 25 feet. All measurements are from the property line.
 - All electrical permits issued by the Nebraska State Electrical Division. No Certificate of Occupancy will be issued until the State Electrical inspector has completed a final inspection.
 - All City of Lexington Codes must be followed

Nebraska State Electrical Division

521 South 14th Street, Suite 400
PO Box 95066
Lincoln, NE 68508-2707
PH: 402.471.3550 - FX: 402.471.4297

Billy Stevens
billy.stevens@nebraska.gov
1023 C Avenue
Kearney, NE 68847
(402) 460-0260 Cellular

Nebraska State Fire Marshall

246 South 14th Street
Lincoln, NE. 68508
402-471-9469

Mike Hoeft
mike.hoeft@nebraska.gov
(402) 395-2164-Office
(308) 530-9493-Cellular

Regulations for Building Moving

1. A written application accompanied by a non-refundable permit fee of \$100.00 describing location of lot, legal description of lot, height, width, and length of building, plus a recent color photo of the building.
2. The Building Inspector shall refuse to issue a permit if he finds:
 - (a) That any application requirement or any fee or deposit requirement has not been complied with;
 - (b) That the building is too large to move without endangering persons or property within the City;
 - (c) That the building is in such a state of deterioration or disrepair or is otherwise so structurally unsafe that it could not be moved without endangering persons or property within the City;
 - (d) That the building is structurally unsafe or unfit for the purpose for which moved, if the removal location is within the City;
 - (e) That the applicant's equipment is unsafe and that persons or property would be endangered by its use;
 - (f) That zoning or other ordinances would be violated by the building in its new location;
 - (g) That for any other reason persons or property in the City would be endangered by the moving of the building.
- ~~3. A Special Use Permit, must be obtained, and submitted to City Building Department Prior to moving a building with in the City.~~
4. Applicant shall deposit a sum of money equal to the amount of the estimated expense, or \$500.00, whichever is greater.
5. Damage deposit shall be made in sum of \$5,000.00 cash or a bond in lieu of deposit by Surety Bonding Co. authorized to do business in Nebraska.
6. Applicant will pay expense of Police Officer, City Employees, and Equipment needed to accompany building within City limits. This will be taken from the \$500.00 deposit.
7. Clear old premises. Remove all rubbish and materials and fill all excavations to existing grade at the original building site so that the premises are left in a safe and sanitary condition.
8. Remove service connections. See that the sewer line is properly plugged, the water shut off, electricity disconnected and all meters returned to the City office. Permittee shall notify gas and cable TV companies to remove their services.

9. Moving Route. The Building Inspector, Electric Superintendent, Street Superintendent, will determine the most suited route for the move.
10. Loading Check. After the house is properly loaded, the Building Inspector and Electrical Superintendent will check loaded height and weight to make sure it conforms to the Permit.
11. Moving Time. A specific time shall be set when move is to be made and coordinated with the Building Inspector, Chief of Police, and Electric Superintendent. Anyone not abiding with this rule is subject to a fine.

Checklist

- _____ 1. Pick up application at Building Inspection Office.
- _____ 2. Submit application with deposit and other necessary requirements to Building Inspection Office.
- _____ 3. Request a Special Use Permit.
- _____ 4. Building Inspector inspects building to see if it fits approved criteria as established in regulations.
- _____ 5. If building is approved to be moved by Building Inspector, applicant deposits an amount equal to estimated expenses or \$500.00 (Whichever is greater).
- _____ 6. A Damage Deposit in the amount of \$5,000 or a bond in lieu of deposit is made to the City.
- _____ 7. Moving route and time is approved by the Building Inspector (after consultation with appropriate City Department Heads). See attached map.
- _____ 8. Building is checked as it is loaded to see that it conforms to established criteria.
- _____ 9. Building is moved.
- _____ 10. Site is inspected to see if all requirements are satisfied (i.e. sewer plugged).
- _____ 11. City Accounting Department calculates City expenses involved with move. Returns remaining (if any) deposit to applicant.
- _____ 12. Building Inspector reviews route for possible damages to infrastructure, etc. If exists, he will subtract dollar amount from deposit or bond and remit balance to applicant.
- _____ 13. Final approval is granted by Building Inspector. Building Inspector signs for final approval.

House Moving Signature Sheet

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