

Street Sweeping Policy & Procedure Manual

I. Introduction

In the best interest of the residents of the City of Lexington, the Community Service Department shall assume basic responsibility for sweeping public streets. Reasonable sweeping is necessary for vehicle and pedestrian safety, water quality, and environmental concerns. The City shall provide such service in a cost-effective manner keeping in mind safety; limited equipment, budget, and personnel; and environmental concerns. The City will use City equipment and employees to provide this service. Completion times and dates for street sweeping operation are dependent upon weather conditions, employee and equipment availability. Annually the City sweeps about (2100) miles of public street and as a result disposes of over (437) cubic yards or (117.99) tons of sediment, leaves and debris and (612.1) man hours. All this information is tracked by the Stormwater Program Manager.

The City Manager or his designee is responsible for scheduling of employees, equipment to achieve the desired results of maintaining the city streets.

II. Commencing Sweeping Operations

- A. Spring sweeping, primarily consists of removal of snow and ice control aggregate, sediment and other debris on the road surfaces, shall begin as soon as possible when streets are generally clear of snow and ice, and significant snow and ice storms diminish. Spring sweeping, designed to pick up the bulk of the aggregate, usually begins between mid-March and mid-April and is typically completed in early May.
- B. Fall sweeping is typically scheduled to begin the third week of October and completed by the last week in November, weather permitting. Areas with extensive foliage shall be swept when leaves begin to fall to keep up with the accumulation rate of the leaves.
- C. Sweeping operation are conducted as necessary throughout the year. Sweeping operations should focus on watershed areas which drain directly to significant water bodies, major roads, and the downtown area. Some factors that may prohibit or delay sweeping operations include temperatures below freezing, wind, heavy rain, snow and frozen gutter lines.
- D. Priority Areas: Downtown business sweeping occurs year round on a weekly basis with the exception of poor weather conditions and cold temperatures below freezing, wind, heavy rain, snow and frozen gutter lines. "Hot Spots" are areas that are swept on a more frequent basis due to heavier than normal sediment accumulation which may affect public safety and environmental impact to the local creek.

- E. Citizen requests for sweeping shall be evaluated by the City Manager or his designee and a priority status determined.
- F. State highways are the responsibility of the Nebraska Department of Roads and county roads are the responsibility of the Dawson County Department of Roads. The City may assist in sweeping operations of these roadways by request, by maintenance agreement, or under emergency conditions.

III. Street Sweeping Procedure

Sweeping is a slow process with gutter line speeds that can be as low as 2 to 3 miles per hour. The City sweeps with its own equipment and manpower. Typically, centerlines are swept after gutter lines are cleaned. The City uses regenerative air/water sweeper equipment to remove sediment and other debris from the streets and to reduce the amount of particulate materials emitted into the air during the sweeping operation.

IV. Priorities

The City has prioritized sweeping of City streets with attention to sensitive areas based on the street function, traffic volume, and pedestrian usage, impact on water quality and the environment, and the general welfare of citizens in the community, taking into consideration the following:

- A. Municipal Code, under Section () Stormwater-Illicit Discharges and Construction/Post Construction Requirements and Regulation.
- B. Stormwater Permit requirements for Phase II of the National Pollutant Discharge Elimination System.
- C. Hot spot areas where sediment or other pollutants accumulate and cause heavier pollutant burden on water shed runoff.
- D. Residents request for sweeping will be evaluated and the City Manager will determine the priority.

Note: Erosion/sedimentation and debris cleanup from construction projects is the responsibility of the developer, contractor, or property owner.

The City has determined that the streets shall be swept as depicted on the table below.

V. Street Sweeping Frequencies

AREA	Minimum Frequency	Maximum Frequency
Arterial/Secondary Street	2 Times / Year	4 Times / Year
Commercial	2 Times / Year	4 Times / Year
Light/Heavy Industry	2 Times / Year	4 Times / Year
Residential	2 Times / Year	4 Times / Year
Downtown Businesses	Biweekly 2X Month	Weekly
“Hot Spot Areas”	4 Times / Year	8 Times / Year

**All other residential street not listed above are swept in the spring and fall months.
NOTE: Schedules are subject to change without prior notice.**

VI. Work Schedules

Sweeping operations are performed in conjunction with other maintenance operation. Sweeping operations are normally conducted Monday through Friday from 8:00am to 5:00pm. The downtown business areas are swept on Fridays from 3:00am until noon. Sweeping may be restricted due to hazardous weather conditions as previously listed. Extended workdays may be expected for spring and fall cleanup or emergency sweeping operations.

VII. Sidewalks and Bike Paths

The City's Parks and Recreations Department provides sweeping services for public bike paths and sidewalks on an as needed basis. Residents and business owners are responsible for sidewalks adjacent to their property within the public right of way.

VIII. Construction Site